



2011 Defense Manufacturing Conference
Anaheim Convention/Anaheim, CA.
November 27-December 1, 2011
Advance order deadline: November 9, 2011

Dear Exhibitor:

Innovative Expo has been selected as the Official Service/Drayage Contractor for the **Defense Manufacturing Conference being held at the Anaheim Convention Center.** We welcome the opportunity to assist you in every way possible to ensure a successful marketing presentation for your company.

Each 10'x10' exhibit booth space will include the following:

Pipe and Drape Display Booth
One 7" x44" Exhibitor ID Sign

Show Colors: Black

Exhibitor Move In:	Sunday	November 27, 2011	8:00am-5:00pm
Exhibitor Move In:	Monday	November 28, 2011	7:00am-4:00pm
Show Open:	Monday	November 28, 2011	5:00pm-7:30pm
Show On:	Tuesday	November 29, 2011	7:00am-7:30pm
Show On:	Wednesday	November 30, 2011	7:00am-4:00pm
Show Close:	Wednesday	November 30, 2011	4:00pm-11:00pm
Move-Out:	Thursday	December 1, 2011	8:00am-Noon

Please consult your materials from show management for additional information, or changes to the schedule. Enclosed in this Exhibitor Kit are additional forms for rentals and services which you may desire, that are not included in your booth package.

- ◆ **Please note all deadlines as outlined in the packet to avoid additional charges.**
- ◆ **Innovative Expo does not issue credits or accept substitutions, for unused package items.**
- ◆ **Payment Authorization must accompany your order to be processed.**
- ◆ **Please e- mail or fax your orders to service@innovativeexpo.com fax 760-343-2533.**

Questions and Adjustments: Any discrepancy in items ordered and items received or questions concerning service, etc., must be reported to the Innovative Expo service desk at the exposition immediately upon noting the discrepancy. Any problems will be resolved and/or any valid adjustments on your account will be made at that time. Credits and adjustments will not be made based on such information received after the close of the show.

Innovative Expo believes that exhibitors are valued customers and should be treated accordingly. We are committed to handling your needs efficiently and graciously. If you should have any questions, please do not hesitate to call us.

Sincerely,

Customer Service
Service@innovativeexpo.com



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PAYMENT POLICY AND BILLING AUTHORIZATION

NOTE: ORDERS WITHOUT CREDIT CARD INFORMATION WILL NOT BE PROCESSED.

Payment must be made in full for all services ordered. **Orders without payment or placed after discount date will be charged the floor rate.** Payment may be made by check. All rates quoted are for the duration of the show and are on a rental basis only, and remain the property of Innovative Expo. **Payment of all labor, material handling and services, whether ordered by the exhibitor, display builder, or other parties, shall be the responsibility of the exhibitor.** All charges are due and payable in US Dollars prior to the close of the show. I understand that charges incurred by my company, (pre-show, during the show, and post show) will be billed to the credit card on file. **Please print clearly or type the information.**

Check Here if Sending Check: _____ Check #: _____

_____ MasterCard _____ Visa _____ American Express _____ Discover

Account # _____ **3 or 4-digit security code** _____

Exp. Date: _____ **Name On The Card:** _____
(PLEASE PRINT)

Authorized Signature: _____

CANCELLATION POLICY

Any items cancelled after DELIVERY will be charged at 50% of the original rate. All requests for refunds must be in writing, within 30 days of the close of the show.

***THIS FORM MUST ACCOMPANY ALL ORDERS PLACED WITH INNOVATIVE EXPO.
PLEASE INDICATE BILLING ADDRESS FOR CREDIT CARD GIVEN ABOVE.***

EXHIBITOR: _____ **BOOTH #** _____

SIGNATURE _____ **DATE:** _____

PHONE: _____ **FAX:** _____

ADDRESS: _____

CITY: _____ **STATE:** _____ **ZIP:** _____

EMAIL ADDRESS _____



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FURNITURE ORDER FORM

Discount pricing applies to orders placed by the date shown in the box above. Payment in full of rental charges must accompany your order to qualify for Discount rates. Charges include placing in booth ready for use. Items returned after placement in exhibit space will receive 50% credit.

<u>SKIRTED TABLE: 30" HIGH</u>	<u>DISCOUNT</u>	<u>STANDARD</u>	<u>TOTAL</u>
_____ 2'X4'	\$109.00	\$142.00	\$ _____
_____ 2'X6'	\$124.00	\$161.00	\$ _____
_____ 2'X8'	\$141.00	\$184.00	\$ _____
<u>SKIRTED COUNTER: 40" HIGH</u>			
_____ 2'X4'	\$126.00	\$168.00	\$ _____
_____ 2'X6'	\$146.00	\$189.00	\$ _____
_____ 2'X8'	\$162.00	\$205.00	\$ _____
_____ Alternate Skirt Color	\$53.00	\$79.00	\$ _____
_____ 4th Side Draping (for tables or counters)	\$53.00	\$79.00	\$ _____

CIRCLE SKIRT COLOR: WHITE BLUE BURGUNDY RED TEAL PLUM BLACK HUNTER-GREEN

<u>UNSKIRTED TABLE: 30" HIGH</u>			
_____ 2'X4'	\$68.00	\$89.00	\$ _____
_____ 2'X6'	\$81.00	\$105.00	\$ _____
_____ 2'X8'	\$99.00	\$137.00	\$ _____
_____ 30" Diameter Round Pedestal Table	\$146.00	\$184.00	\$ _____

<u>UNSKIRTED COUNTER: 40" HIGH</u>			
_____ 2'x4'	\$78.00	\$98.00	\$ _____
_____ 2'x6'	\$88.00	\$116.00	\$ _____
_____ 2'x8'	\$110.00	\$147.00	\$ _____
_____ 30" Diameter Round Pedestal Table	\$162.00	\$200.00	\$ _____

<u>1 TIER RISER: (1-STEP)</u>			
_____ 4' RISER	\$62.00	\$79.00	\$ _____
_____ 6' RISER	\$72.00	\$89.00	\$ _____
_____ 8' RISER	\$82.00	\$100.00	\$ _____

ACCESSORIES ORDER FORM

	<u>DISCOUNT</u>	<u>STANDARD</u>	<u>TOTAL</u>
_____ Side Chair	\$55.00	\$76.00	\$ _____
_____ Arm Chair	\$79.00	\$99.00	\$ _____
_____ Stool	\$89.00	\$121.00	\$ _____
_____ Wastebasket	\$19.00	\$27.00	\$ _____
_____ Easel	\$30.00	\$42.00	\$ _____
_____ 4'x8' Poster Board (Vertical/Horizontal)	\$168.00	\$200.00	\$ _____
_____ 2'x8' Black grid	\$72.00	\$90.00	\$ _____
_____ Garment rack	\$84.00	\$116.00	\$ _____
_____ Literature stand	\$76.00	\$107.00	\$ _____
_____ Bag holder	\$76.00	\$107.00	\$ _____
_____ 22" x 28" sign holder	\$76.00	\$107.00	\$ _____
_____ 6' full view showcase	\$341.00	\$473.00	\$ _____
_____ Business card collection	\$16.00	\$21.00	\$ _____

EXHIBITING COMPANY: _____ **BOOTH#:** _____

ORDERED BY: _____ **DATE:** _____

CARPETING ORDER FORM

The exhibit booth area is concrete . Aisle carpet only will be provided by Show Management

CIRCLE CARPET COLOR:

Amount	Size	Discount	Standard	Total
	10 x 10'	\$146.00	\$220.00	
	" x 20'	\$292.00	\$438.00	
	" x 30'	\$438.00	\$657.00	
	" x 40'	\$584.00	\$876.00	
	" x 50'	\$730.00	\$1095.00	
Island Booth	20 x 20'	\$595.00	\$892.00	
"	20 x 30'	\$876.00	\$1314.00	
"	20 x 40'	\$1168.00	\$1752.00	

GRAY NAVY BLUE
 BLUE/BLACK TUXEDO RED TEAL BLACK
 BURGUNDY HUNTER-GREEN

Prices include installation and taping of front edge only.

Padding Under Carpet:	\$1.05/Sq .Ft X (Size of Booth) (100 sq. ft. Minimum)	= \$
Additional Taping:	\$0.87/Ft X (Size of Booth) (100 sq. ft. Minimum)	= \$
Visqueen:	\$0.65/Sq.Ft. X (Size of Booth) (100 sq. ft. Minimum)	= \$

DELUXE CARPET

Deluxe carpet is available for one time rentals at very reasonable rates. Carpeting is 30 oz, stain resistant nylon. **(There is a minimum order of 200 square feet)**. Must be ordered no later than 2 weeks prior to move in.

COLORS: Royal Blue, Navy Blue, Charcoal, Red, Spice, Teal, Hunter Green, Gray, Beige And Boysenberry. Please visit our website at www.innovativeexpo.com for more color selections.

RENTAL PRICE: Order includes installation, poly covering, and removal.

CARPET COLOR: _____ **BOOTH SIZE:** _____

Formula: Booth size _____ x _____ = SQ. FT. @ \$4.65/SQ.FT. = \$ _____

EXHIBITOR: _____ **BOOTH#:** _____

ORDERED BY: _____ **DATE:** _____



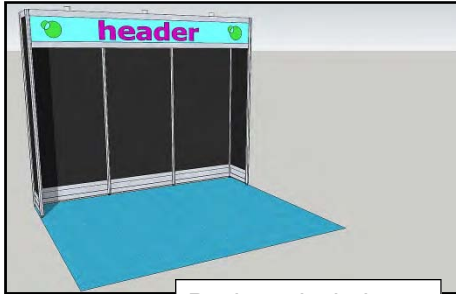
Custom Booth Design Service

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See next page for more package choices ►

"Classic" 10' Backwall

\$1,500* as shown



Package includes:
Custom header **plus**
overhead lighting for
your display!

"Curves" 10' Booth

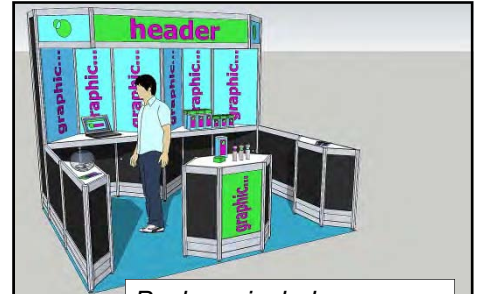
\$3,200* as shown



Package includes:
Curved headers,
3 graphic panels **and**
2 "floating" side counters!

"Wings" 10' Booth

\$5,500* as shown



Package includes:
Angled headers,
6 graphic panels,
backlighting, 4 counters
and a matching pedestal!

All Custom Booths Include:

- ◆ Carpet (standard colors, see below)
- ◆ Integrated overhead lighting
Electric service must be ordered separately from provider
- ◆ Graphic panels as shown – **full-color printing included!**
- ◆ Your choice of white, black or blue rigid filler panels, wherever graphics are not being installed
- ◆ Labor to install and dismantle

Available Upgrades:

- ◆ Built-in shelving and matching counters
- ◆ Velcro-ready fabric panels
- ◆ Deluxe carpet in 31 colors
- ◆ Siderails with or without side counters
- ◆ **Call for more!**

Want to see more possibilities? Visit www.InnovativeEXPO.com/booths for options, or call Customer Service at 760-343-2555 to discuss your design!

Add a Matching Counter or Pedestal...

Square Pedestal
\$200* (20" Square)

Single Counter
\$300* (40"wide x 20"deep)

Double Counter
\$600* (78"wide x 20"deep)

Choose your panel color:

- Black
- White
- Blue



Choose your panel color:

- Black
- White
- Blue



Choose your panel color:

- Black
- White
- Blue



Exhibiting Company: _____

Booth Number: _____

Authorized Contact: _____

Date: _____

Standard Carpet Color Choices: grey blue red teal black burgundy hunter green

Filler Panel Color Choices: black white blue Velcro ready – *call for a quote!*

Special Instructions: _____

\$ _____

Total for this page

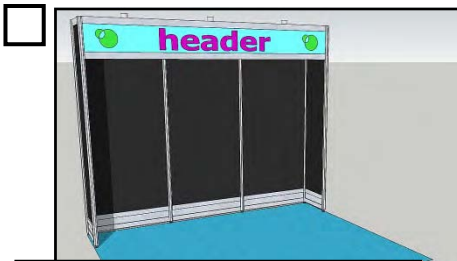
*** ADD 50% TO ABOVE PRICES FOR ORDERS PLACED AFTER THE ADVANCE ORDER DEADLINE**



Custom Booth Packages

2011 Defense Manufacturing Conference
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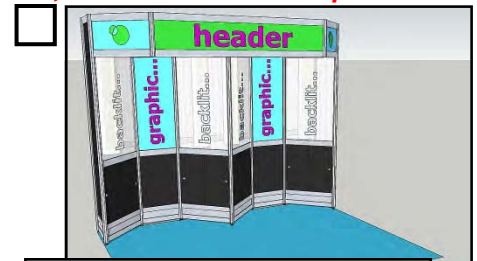
your selection, or call us for more options...



"Classic" 10' Backwall
 \$1,500* as shown
 Includes: • Custom header graphic
 • Overhead lighting



"Curves" 10' Backwall
 \$1,700* as shown
 Includes: • Custom header graphics
 • Header/backwall lighting



"Wings" 10' Backwall
 \$2,900* as shown
 Includes: • Custom header graphics
 • 2 backwall graphics
 • Backlighting



"Classic" 10' Backwall
 \$2,700* as shown
 Same as above **plus:**
 • Full backwall graphics
 • 3 40" x 12" display shelves



"Curves" 10' Backwall
 \$2,800* as shown
 Same as above **plus:**
 • Full backwall graphics



"Wings" 10' Backwall
 \$3,900* as shown
 Same as above **plus:**
 • Full backwall graphics
 • 2 integrated display counters



"Classic" 10' Booth
 \$3,200* as shown
 Same as above **plus:**
 • Siderail dividers
 • 40" x 20" counter with front graphic



"Curves" 10' Booth
 \$3,500* as shown
 Same as above **plus:**
 • Siderail dividers w/ graphic counters
 • 20" square pedestal with round top



"Wings" 10' Booth
 \$5,500* as shown
 Same as above **plus:**
 • Siderail dividers w/ angled counters
 • 40" x 20" pedestal with front graphic

Exhibiting Company: _____

Booth Number: _____

Authorized Contact: _____

Date: _____

Standard Carpet Color Choices: grey blue red teal black burgundy hunter green

Filler Panel Color Choices: black white blue Velcro ready — call for a quote!

Special Instructions: _____

\$ _____

Total for this page

*** ADD 50% TO ABOVE PRICES FOR ORDERS PLACED AFTER THE ADVANCE ORDER DEADLINE**

ADD 50% TO ABOVE PRICES FOR ORDERS PLACED AFTER THE ADVANCE ORDER DEADLINE

POP-UP DISPLAY RENTAL FORM

<p>A</p>  <p>10' Exhibit Pop Up</p> <p><input type="checkbox"/> Black</p> <p>\$850.00</p> <p>Panels 29.5" x 89.5": 4 Total</p>	<p>B</p>  <p>(8Ft Table)</p> <p>5 Panel Table Top</p> <p><input type="checkbox"/> Blue <input type="checkbox"/> Black</p> <p>\$425.00</p> <p>Panels 22" x 46": 5 Total</p>
<p>C</p>  <p>(6Ft Table)</p> <p>4 Panel Table Top</p> <p><input type="checkbox"/> Blue <input type="checkbox"/> Black <input type="checkbox"/> Grey <input type="checkbox"/> Red</p> <p>\$325.00</p> <p>Panels 22" x 46": 4 Total</p>	<p>D</p>  <p>(4Ft Table)</p> <p>3 Panel Table Top</p> <p><input type="checkbox"/> Burgundy <input type="checkbox"/> Grey</p> <p>\$225.00</p> <p>Panels 22" x 46": 3 Total</p>

Accessories

E. Exhibit Lights

(Available for 10' Pop-Up Only.)

\$50.00 Qty. _____

Exhibitor _____	Booth Number _____
Authorized Contact _____	Date _____

All exhibits are velcro compatible with labor included. Logo and custom graphics quoted on request. Tables for B,C, & D not included. All exhibits are artist representations, colors are approximate and may not match exactly.

Total for this page. _____

BOOTH CLEANING ORDER FORM

Note: Vacuuming of rugs, sweeping of booths, emptying of wastebaskets is not included in your rental. To ensure your booth is show ready please order cleaning service.



Charges are based on gross exhibit booth area with a 100 sq. ft. minimum.

Advance Orders:

Daily vacuuming, emptying wastebaskets: \$.32/sq. ft with a minimum daily cleaning charge of \$32.00.

_____ Sq. ft. x \$.32 x _____ Days = \$ _____

Cleaning ordered on-site:

Daily vacuuming, emptying wastebaskets: \$.39/sq. ft with a minimum daily cleaning charge of \$39.00.

_____ Sq. ft x \$.39 x _____ Days = \$ _____

Note: Carpets that are subject to excessive wear and tear such as wood or metal shavings generated by demonstrations or food sampling add \$.15 per sq. ft.

To eliminate any misunderstandings regarding the invoice for this service, please bring any complaints to our immediate attention or inform show management. Adjustments cannot be made unless deficiencies are reported one hour before show opening following the night when service was to have been performed. No credits will be issued after the close of the show.

EXHIBITOR: _____ **BOOTH #:** _____

ORDERED BY: _____ **DATE:** _____

TOTAL FOR THIS PAGE: \$ _____

Sign Order Form



Get attention with a Full Color Hanging Sign!	Qty	Size (w x h)	Price *
Super Booth ID Sign Upgrade — now twice the size! Full-color artwork on rigid foam board for a smooth, sharp look.		44" x 14"	\$89.00
Premium Hanging Signs — Get maximum impact! Full-color artwork on rigid foam board, guaranteed to get noticed. Your artwork may have full bleeds (printed to edge of panel).		6 ft x 2 ft	\$239.00
		Other sizes?	Call ...
Lamination Service: Recommended if you plan to reuse your sign.			add 50%



Color Easel Signs generate interest "up front"	Qty	Size (w x h)	Price *
Premium Easel Signs — full color for the price of black & white! Photo-quality prints mounted on foam board. Your artwork may have full bleeds (printed to edge of panel). Need a different size, or a special shape? Call us for a quote!		11" x 17"	\$59.00
		17" x 11"	
		22" x 28"	\$89.00
		28" x 22"	
Lamination Service: Recommended if you plan to reuse your sign.		Any size	add 50%



Tabletop Signs with Easel Backs	Qty	Size (w x h)	Price *
Make your message stand up for your visitors! Mounted on foam board. Your full color artwork may have full bleeds (printed to edge of panel). Or, send us a preprinted flyer or datasheet to mount for you! Self-supporting, with a folding easel-back.		8-1/2" x 11"	\$49.00
		11" x 8-1/2"	
		11" x 17"	\$59.00
		17" x 11"	
Lamination Service: Recommended if you plan to reuse your sign.		Any size	add 50%

Don't see exactly what you need?

Many more sizes and designs of graphics are available by custom order — call us to discuss your specific needs.

Need help with your artwork?

Our in-house Graphic Designer is at your service...
 No matter what shape your artwork is in (even if it's only a sketch), we can quickly turn it into an eye-catching graphic!



*Ordering Furniture?
 Add full-color graphics to your Pedestal or Counter — call us for details!*

For more information and examples, visit the **Graphics and Signs** area at www.InnovativeEXPO.com

Exhibiting Company: _____

Booth Number: _____

Authorized Contact: _____

Date: _____

Special Instructions: _____

_____ Total for this page



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DRAYAGE INFORMATION / RATES

In and out rates based on incoming weight only and are per shipment. All weights will be rounded up to the next 100 lbs.

Check One: We plan to ship our materials to the Advance Shipment Warehouse.
 We plan to ship our materials direct to the exhibit site.

ADVANCE SHIPMENTS TO WAREHOUSE: Shipments will be received from carriers, with free storage, up to 30 days prior to set-up date, delivered to booth and delivered from booth to common carrier at loading dock of exhibit area. Loading equipment and labor is furnished. This also includes the removal, storage, and return of empty crates and cartons when necessary.

We plan to ship on (date):	Number of Pieces	Weight (Estimated)
Our material should arrive on (date):	Crates:	
Carrier:	Cartons:	
Pro Number (if available):	Cases:	
Origin:	Misc.:	

Standard Service Rates Advance Shipments to Warehouse	100 Lb. Increments (Insert Weight)	Rate Per 100 Lbs.	200 Lb. Min Per Shipment	Total
Common Carrier (regular route LTL carriers)	LBS.	\$95.00	\$190.00	\$
Van Line (specialized carrier, company truck)	LBS.	\$116.00	\$232.00	\$
Small Package (total weight under 40 Lbs.)		First Carton \$50.00	Each Additional \$15.00 each	\$
Special Handling/ Late Shipments	LBS.	\$121.00	\$242.00	\$

SHOWSITE FREIGHT RECEIVING: Receipt of shipments from carriers at the exhibit hall, during installation period only from outside carrier or owner's vehicle, unloading, delivery to booth, and outbound delivery from booth to carrier at loading dock. This includes loading equipment, labor, removal, storage, and return of empty crates/cartons when necessary.

We understand that your calculation is only an estimate. Invoicing will be done from the actual weight as listed on the inbound bill of lading. Payment policy: All invoices must be settled at our service desk prior to the close of the show. Please return this form with your check or credit card information to Innovative Expo and retain a copy for you records

Standard Service Rates Show site Freight	100 Lb. Increments (Insert Weight)	Rate Per 100 Lbs.	200 Lb. Min Per Shipment	Total
Common Carrier (regular route LTL carriers)	LBS.	\$98.00	\$196.00	\$
Van Line (specialized carrier, company truck)	LBS.	\$122.00	\$220.00	\$
Small Package—Same as Above				\$
Special Handling/ Late Shipments	LBS.	\$127.00	\$230.00	\$

EXHIBITOR: _____ **BOOTH #** _____

ORDERED BY: _____ **DATE:** _____



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RUSH! EXHIBIT MATERIAL
Must arrive by: November 2' , 2011

TO: _____
Exhibitor Name

**ADVANCE
SHIPMENT**

BOOTH # _____

EVENT: **DMC 2011**
c/o Innovative Expo, Inc./YRC
700 N. Eckhoff St
Orange, CA. 92868

No. _____ of _____ pieces
*This label is provided for your convenience.
Please use it. Copies are acceptable.*

RUSH! EXHIBIT MATERIAL
Must arrive by: November 2' , 2011

TO: _____
Exhibitor Name

**ADVANCE
SHIPMENT**

BOOTH # _____

EVENT: **DMC 2011**
c/o Innovative Expo, Inc./YRC
700 N. Eckhoff St
Orange, CA. 92868

No. _____ of _____ pieces
*This label is provided for your convenience.
Please use it. Copies are acceptable.*



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RUSH! EXHIBIT MATERIAL

Shipments must arrive no sooner than Noon on Nov. 26, 2011

TO: _____
Exhibitor Name

**DIRECT
SHIPMENT**

BOOTH # _____

EVENT: DMC 2011

*c/o Innovative Expo, Inc/Anaheim Convention Center
800 West Katella Ave.
Anaheim, CA. 92802*

No. _____ of _____ pieces

*This label is provided for your convenience.
Please use it. Copies are acceptable.*

RUSH! EXHIBIT MATERIAL

Shipments must arrive no sooner than Noon on Nov. 26, 2011

TO: _____
Exhibitor Name

**DIRECT
SHIPMENT**

BOOTH # _____

EVENT: DMC 2011

*c/o Innovative Expo, Inc/Anaheim Convention Center
800 West Katella Ave.
Anaheim, Ca. 92802*

No. _____ of _____ pieces

*This label is provided for your convenience.
Please use it. Copies are acceptable.*

IMPORTANT INBOUND SHIPPING INSTRUCTIONS

It is the responsibility of the exhibiting company to arrange any and all shipments to the Innovative Expo warehouse or the convention facility. **All shipments are to be labeled as follows:**

Warehouse Receiving:

To: Name of Exhibiting Company & Booth Number
For: **DMC 2011**
C/O Innovative Expo/YRC
700 N. Eckhoff St.
Orange, CA 92868
(760) 343-2555



Shipments must arrive at the warehouse no later than November 23, 2011 . Shipments arriving after that date will be received; however additional charges per the attached rate sheet will be incurred. Warehouse receiving hours are **Monday-Friday, 8:00 am - 4:00 pm**. Shipments arriving outside of those hours will incur additional charges per the attached rate sheet.

**DO NOT SHIP YOUR MATERIALS TO THE FACILITY PRIOR TO THE
ASSIGNED DATE.**

Shipments that must be directed to show site can only arrive at the facility beginning at Noon on **November 26, 2011**. Innovative Expo is not responsible, for loss or damages, for shipments that are delivered to the facility prior to that date. **Items shipped directly to show site and handled by Innovative Expo personnel will be charged drayage per the rate sheet enclosed.**

Facility Shipping:

To: Name of Exhibiting Company & Booth Number
For: **DMC 2011**
C/O Innovative Expo / Anaheim Convention Center
800 West Katella Ave.
Anaheim, CA. 92802

OUTBOUND SHIPMENTS ARE TO BE PICKED UP AT THE FACILITY ADDRESS ABOVE
ALL SHIPMENTS MUST BE SENT PRE-PAID.
NO COD'S WILL BE ACCEPTED.

NOTE: Any items left on the show floor will either be brought back to the Innovative Expo warehouse and additional charges will be incurred or re routed with Innovative Expo's designated carrier. By shipping your products to Innovative Expo and/or the Facility, you agree to the terms and conditions outlined in the Limits of Liability section of this service kit.

DRAYAGE LIMITS OF LIABILITY
LIMITS OF LIABILITY AND RESPONSIBILITY

1. Innovative Expo and its subcontractors, shall not be responsible for damage to uncrated materials, materials improperly packed, glass breakage or concealed damage.
2. Innovative Expo and its subcontractors are not, and cannot be, responsible for loss or disappearance of the Exhibitor's materials after same have been delivered to the Exhibitor's booth.
3. Similarly, Innovative Expo and its subcontractors, cannot be responsible for disappearance of the Exhibitor's materials before the materials are picked up from the Exhibitor's booth for loading out after the show. All bills of lading covering outgoing shipments, which are given to Innovative by the Exhibitors will be checked at the time of pickup from the booth and corrections made where discrepancies exist.
4. Innovative Expo and its subcontractors, shall not be responsible for loss, delay or damage due to strikes, lockouts or work stoppage of any kind.
5. Innovative Expo and its subcontractors, shall not be responsible for ordinary wear and tear in handling of equipment, nor for loss or damage due to fire, theft, windstorm, water, vandalism, acts of God, mysterious disappearance or other causes beyond its control.
6. Innovative Expo and its subcontractors, shall not be held liable for any damage incurred during the handling of equipment requiring special devices to properly load, place, or reload unless advance notice has been given to Innovative Expo in time to obtain the proper equipment.
7. It is understood that Innovative Expo, and its subcontractors, are not insurers, that insurance, if any, shall be obtained by the Exhibitor and that the amounts payable to Innovative Expo hereunder are based on the value of the material handling services and the scope of the liability as herein set forth and are unrelated to the value of the Exhibitor's property being handled. Since it's impractical and extremely difficult to fix the value of each shipment handled by Innovative Expo, or its subcontractors, it is understood that Innovative Expo, and its subcontractors, do not provide for full liability should loss or damage occur. It is agreed that if Innovative Expo, or its subcontractors, should be found liable for loss or damage due to a failure to properly handle the Exhibitor's equipment, the liability shall be limited to the specific article which was physically lost or damaged and such liability shall be limited to a sum equal to \$.25 per pound per article with a maximum liability of \$50.00 per item, or \$1,000.00 per shipment, whichever is less, as agreed upon damages and not as a penalty, as the exclusive remedy; and that provisions of the paragraph shall apply if loss or damage irrespective of cause or origin, results directly or indirectly to property from performance or nonperformance of obligations imposed by the offering of material handling services to exhibitors or from negligence, active or otherwise, by Innovative Expo, its subcontractors, or employees.
8. Innovative Expo, and its subcontractors, shall not be liable to any extent whatsoever for any actual, potential or assumed loss of profits or revenues or from any collateral costs, which may result from any loss or damage to an Exhibitor's materials which may make it impossible or impractical to exhibit same.
9. Claims for loss or damage which are not submitted to Innovative Expo within thirty (30) days of the close of the show on which the loss or damage occurred shall be considered waived. No suit or action shall be brought against Innovative Expo, or its subcontractors, more than one (1) year after the accrual of the cause of action therefore.
10. The consignment or delivery of a shipment to Innovative Expo, or its subcontractors, by an Exhibitor, or by any shipper on behalf of the Exhibitor shall be construed as an acceptance by such Exhibitor (and/or other shipper) of the terms and conditions set forth in Sections 1 through 9.

BE SURE YOUR MATERIALS ARE INSURED FROM THE TIME THEY LEAVE YOUR FIRM UNTIL THEY ARE RETURNED AFTER THE SHOW. IT IS SUGGESTED THAT EXHIBITORS ARRANGE ALL RISK COVERAGE. THIS CAN USUALLY BE DONE BY "RIDERS" TO EXISTING POLICIES.



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AUTHORIZATION TO PROVIDE MATERIAL HANDLING SERVICES

If you are shipping any materials for this conference then this form MUST be returned to Innovative Expo

We hereby authorize **INNOVATIVE EXPO** to provide such services as are necessary to handle our shipments (s) in accordance with the information set forth on the **DRAYAGE LIMITS OF LIABILITY** and we further agree to the following:

A. We have examined and reviewed the **DRAYAGE INFORMATION/RATES** page which was included with other forms relating to this event which were forwarded to our firm and understand we will be charged for Material Handling Services in accordance with the published rates for such services as are provided.

B. We accept the responsibility for the payment of all the Innovative Expo charges in connection with the handling of our shipment (s) and we guarantee payment to Innovative Expo in the event any third party who acts in our behalf shall fail to pay such charges within thirty (30) days of the receipt of Innovative Expo's invoice for such charges.

C. We agree to Innovative Expo's **LIMITS OF LIABILITY AND RESPONSIBILITY** as set forth.

D. We agree that Innovative Expo's, or its subcontractor's, liability shall be limited to any loss or damage which results solely from Innovative Expo's, or its subcontractor's, negligence in the actual physical handling of the items comprising our shipment(s) and not for any other type loss or damage.

E. With particular reference to paragraphs C and D above, we agree in connection with the receipt, handling, temporary storage and reloading of our materials that Innovative Expo, or its subcontractors, shall sign a delivery receipt, bill of lading, or other documents we agree that Innovative Expo, or its subcontractors, will do so as our agent and we accept the responsibility therefore.

E1. Relative to inbound shipments, we recognize that there may be a lapse of time between the delivery of our shipment(s) to our booth by Innovative Expo, or its subcontractors, and the arrival of our representative at the booth and during such time our shipment (s) will be unattended in our booth. We agree that Innovative Expo, and its subcontractors, shall not be responsible for any loss or damage which may occur during such period.

E2. Relative to outgoing shipments, we recognize that there will be a lapse of time between the completion packing and the actual pickup of our materials from our booth for loading onto a carrier, during such time our shipment(s) will be left unattended in our booth. We agree that Innovative Expo, and its subcontractors, shall not be responsible for any loss or damage which may occur during such period, and we authorize Innovative Expo, and its subcontractors, to adjust the quantities of items on any bill of lading submitted to Innovative Expo, or its subcontractors, to conform to the actual count of such items in the booth at the time of pickup.

F. We agree, in the event of dispute with Innovative Expo, or its subcontractors, relative to any loss or damage to any of our materials or equipment, that we will not withhold payment of any amount due to Innovative Expo for material handling services or any other services provided by Innovative Expo, or its subcontractors, as an offset against the amount of the alleged loss or damage. Instead, we agree to pay Innovative Expo within thirty (30) days from the close of the show for all such charges and further agree that any claim we may have against Innovative Expo, or its subcontractors, be pursued independently by us as a completely separate transaction to be resolved on its own merits.

G. In order to expedite removal of materials from the show site, Innovative Expo shall have the authority to change designated carriers, if such carriers do not pick up on time. Where no disposition is made by the Exhibitor, materials will be taken to a warehouse to await the Exhibitor's shipping instructions and we agree to pay for charges relating to such handling at the warehouse.

H. We agree that all questions relating to classification of the Exhibitor's materials, rates charged, or weights used to determine material handling charges shall be submitted to Innovative Expo's office within thirty (30) days of the receipt of the invoice. Complaints received after such period shall not be considered and payment of the invoice shall be made in full.

We agree that Innovative Expo will provide its services as our agent and not as bailey or shipper, that if any employee of Innovative Expo shall sign a delivery receipt, bill of lading, or other document, they will do so as our agent and we accept the responsibility therefore. We agree in the event of a dispute with Innovative relative to any loss of damage to any of our materials or equipment that we will not withhold payment of any amount due Innovative for freight service or any other services provided by Innovative Expo as an offset against the amount of the alleged loss or damage. Instead, we agree to pay Innovative Expo according to their Payment Policy for all such charges and we further agree that any claim we may have against Innovative shall be pursued independently by us as a completely separate transaction to be resolved on its own merits.

SIGNATURE: _____ **DATE:** _____

EXHIBITING COMPANY NAME: _____ **BOOTH #** _____



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LABOR ORDER FORM

All Exhibitors must comply with the exhibit setup labor rules contained in the service manual. We urge you to review and comply with these jurisdictional rules.

Display labor for Installation of exhibit:

(Exhibitors must check in at the Service Desk before labor is dispatched)

DAY: _____ DATE: _____

CONTRACTOR SUPERVISED: _____ EXHIBITOR SUPERVISED: _____ TIME: _____

COST ESTIMATE:

_____ # Persons X _____ Hours X \$ _____ Hourly Rate = \$ _____

(Please refer to labor rates below)

Display labor for Dismantling of exhibit:

(Exhibitors must check in at the Service Center before labor is dispatched)

DAY: _____ DATE: _____

CONTRACTOR SUPERVISED: _____ EXHIBITOR SUPERVISED: _____ TIME: _____

COST ESTIMATE:

_____ # Persons X _____ Hours X \$ _____ Hourly Rate = \$ _____

(Please refer to labor rates below)

For Dismantle Labor only, Exhibitor agrees that Innovative Expo is not responsible for any loss or damage to booth properties, graphics or related components resulting from this service request.

Plans for exhibit assembly attached with order: ___ Yes ___ No

Number of containers: _____

Banding: _____ feet @ \$2.00 per foot = _____

Shrink Wrapping: _____ skids @ \$40.00 per skid = _____

LABOR RATES

Supervision Fee: 25% of Hourly Rate

Straight Time: \$82.00 per hour/one hour minimum per person

Overtime: \$126.00 per hour/one hour minimum per person

All labor before 8:00am and after 4:30pm weekdays, and all hours on Saturdays, Sundays, and Holidays will be charged at the overtime rate.

Failure to utilize labor at the time ordered above does not guarantee that requested labor will be available on demand. We agree that if the pre-ordered labor is not utilized for any reason, the order is cancelled and the Cancellation Policy as outlined in this kit applies.

If you are utilizing a installation/dismantle company other than Innovative Expo please supply Innovative Expo with the name of the company, and a certificate of insurance must be provided to Innovative Expo by that company.

EXHIBITOR: _____ **BOOTH #** _____

ORDERED BY: _____ **DATE:** _____

TOTAL FOR THIS PAGE: \$ _____

RIGGING/HANGING SIGN LABOR

(Orders for hanging signs must be submitted prior to the deadline date)

- ◆ A detailed diagram showing location of hanging sign **must** be submitted with order.
- ◆ Rates include lift and hanging crews. Crews sizes are determined by the official service contractor. Hanging signs requiring assembly will be charged the prevailing installation and dismantle labor rates included in the service manual. All work will be done on a time and materials basis. This labor is in addition to the Hanging Sign labor rates.

Does sign require assembly? Yes _____ No _____

- ◆ Hanging signs requiring electrical service will incur additional electrical outlet and labor charges.
- ◆ Hanging Signs over 300lbs. may require chain hoists and will incur additional charges. Please call for a quote.
- ◆ Hanging signs must be shipped in advance of show. Please see Advanced Shipment order form.
- ◆ Innovative Expo reserves the right to assemble, install and dismantle all "Hanging Signs" with approved devises and cable to safely hang signs.

- ◆ Rates: **Straight Time:** \$325.00 per hour 8:00am-4:30pm Monday through Friday. One hour minimum.
 Over Time: \$425.00 per hour before 8:00am and after 4:30pm., Monday through Friday and all hours
 Saturday, Sunday and observed union holidays. One hour minimum.

Orders placed at show site: Add 30% to hourly rates.

	Date	Time	# Lift and Crew	Total Hours	Rate	Total
◆ Installation	_____	_____	_____	_____	\$ _____	\$ _____
◆ Dismantle	_____	_____	_____	_____	\$ _____	\$ _____
T					otal Lift and Labor Cost:	\$ _____

On Site Contact: _____ Phone # _____

◆ Hanging Sign Information:

Sign Description: Fabric _____ Rectangle _____ Square _____ Triangle _____ Circle _____ Other _____

Sign Specifications: Weight _____ lbs. Height _____ Length _____ # Hanging Points _____ Weight/Point _____

SIGN LOCATION

◆ Sign Location:

- Distance from floor to top of sign _____ ft.
- Distance in from front of booth _____ ft.
- Distance in from left side of booth _____ ft.
- Distance in from right side of booth _____ ft.

Aisle #

Aisle #



Front of show

EXHIBITOR: _____ **BOOTH** _____ **#** _____

SIGNATURE: _____ **DATE:** _____

_____ **TOTAL FOR THIS PAGE:** \$ _____



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FORKLIFT RENTAL FORM

The service is only available for work in booth area. Drayage charges will apply to booth properties, equipment and product.

Exhibits that require a forklift to complete installation, or dismantle.

The below rate includes: **Forklift and Driver.**

\$120.00 PER HOUR x _____ HOURS = \$_____ Between the hours of 8:00am to 4:30pm,
Monday thru Friday.

\$180.00 PER HOUR x _____ HOURS = \$_____ Before 8:00am, after 4:30pm, Saturdays,
Sundays and Union recognized holidays.

IMPORTANT: Please indicate below the date(s) and time(s) for which you are requesting the above service. Every effort will be made to have the equipment available at your requested time. Those exhibitors who pre-order will be given priority over on-site orders. Those exhibitors ordering on-site will be serviced in the order in which requests are received. **NOTE:** The weight limit of the forklift is 5000 lbs. Those exhibitors needing a larger lift must contact Innovative Expo prior to move-in to arrange adequate equipment. There will be an additional charge which will be quoted upon request.

DATES: _____ **TIMES:** _____

VEHICLE PREPARATION AND SPOTTING FEE

Innovative Expo will provide the following services to those exhibitors who are displaying vehicles as part of their exhibit. Over-sized vehicles quoted individually, based on size, weight and number .

Note: Fire marshal regulations require that the vehicle contain less than one gallon of fuel. Any vehicle, which arrives with more than one gallon of fuel, will not be permitted in the exhibit hall, until the fuel tank has been emptied to comply with the regulations. All vehicles will be pushed into and out of the exhibit hall.

Service Includes
Plastic sheeting applied to ballroom floor
Tire wrapping
Battery taping and disconnection
Gas cap taping (if not lockable)
Drip cloth under vehicle

**A flat fee of \$300.00 will be charged
each vehicle for move-in/move-out.**

DATES: _____ **TIMES:** _____

EXHIBITOR: _____ **BOOTH #** _____

SIGNATURE: _____ **DATE:** _____

TOTAL FOR THIS PAGE: \$ _____



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EXHIBITOR ORDER RECAP

FURNITURE RENTAL TOTAL* \$ _____

ACCESSORIES RENTAL* \$ _____

CARPET & VISQUEEN RENTAL* \$ _____

BOOTH CLEANING \$ _____

SIGNAGE* \$ _____

DRAYAGE \$ _____

LABOR \$ _____

EXHIBIT RENTALS* \$ _____

FORKLIFT RENTAL..... \$ _____

SIGN HANG/RIGGING \$ _____

SALES TAX _____ 7.75% \$ _____
 (multiply taxable items marked with * above)

TOTAL DUE \$ _____

I acknowledge and accept responsibility for the accuracy of the order and the payment for all services provided. I also acknowledge and agree to the terms and conditions provided herein.

COMPANY NAME: _____

PREPARED BY: _____ **DATE:** _____
 (Please Print)

SIGNATURE: _____ **BOOTH #** _____

ADDRESS: _____ **CITY:** _____

STATE: _____ **ZIP:** _____

TELEPHONE #: _____ **FAX #:** _____

INNOVATIVE EXPO SHOW SITE WORK RULES

To assist you in planning for your participation in the forth-coming convention, we are certain you will appreciate knowing in advance that union labor will be required for certain aspects of your exhibit handling. To help you understand the show site work rules, we ask that you read the following:

EXHIBIT LABOR

Members of this union claim jurisdiction over all set-up and dismantling of exhibits including signs and laying of carpet. This does not apply to the unpacking and placement of your merchandise, performance, testing, and/or maintenance of your products.

You may install, or dismantle, your exhibit display if one person can accomplish the task in less than 1/2 hour, without the use of tools. If your exhibit installation or dismantling, requires more than 1/2 hour, you must use union personnel supplied by Innovative Expo. To secure labor, please use the Labor Order Form enclosed in your exhibitor service kit. You will be pleased to know that when union labor is required, you may provide your company personnel to work along with a union installer in Southern California on a one-to-one basis.

FREIGHT HANDLING

Members of this union claim jurisdiction over the operation of all material handling equipment, all unloading and reloading, and handling of empty containers. An exhibitor may move material that is able to be hand carried by one person in one trip, without the use of dollies, hand trucks, or other mechanical equipment.

Exhibitors who hand carry materials onto the show floor will not be permitted vehicle access to the loading dock and/or freight doors. All such vehicles must be parked in the designated "exhibitor parking lot".

HELPFUL TIPS FOR EXHIBITORS

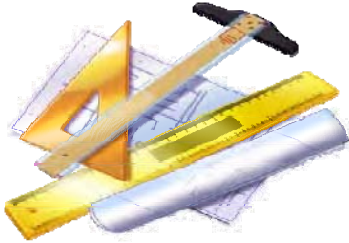
1. Place your orders with payment before the deadline to avoid "standard pricing". The deadline is strictly enforced and will not be waived for any reason.
2. Ship your exhibit materials as early as possible. We will store your materials up to 30 days prior to move-in at no charge. Please review deadlines for receiving of freight to avoid additional charges.
3. Call our office at least two working days prior to move-in to confirm the arrival of your shipments. This allows time for tracking or re-shipping before the show.
4. Innovative Expo uses Yellow Freight Systems exclusively for re-shipping material at the close of the show.
5. If you choose to use another carrier, your representative on the show floor must:

*Provide Innovative Expo with the name of the carrier and copy of bill of lading or air bill

*Contact the carrier to arrange pick up

*Be aware of the time deadline for clearing the show floor to avoid forcing the shipment onto our or corresponding designated carriers. This time varies with each event, it is best to check with Innovative Expo if there is any questions.

6. Your representative must be prepared to settle any balances due at show site before the close of the show. Innovative Expo does not invoice for show rentals or services.



NON-OFFICIAL CONTRACTOR FORM

MAIL OR FAX TO: INNOVATIVE EXPO, INC.
 72-242 Watt Court, Thousand Palms, CA 92276
 (760) 343-2533 fax

EVENT or SHOW: _____ **BOOTH NUMBER(S):** _____

COMPANY NAME: _____

STREET ADDRESS: _____

CITY: _____ **STATE:** _____ **ZIP CODE:** _____

ORDERED BY: _____ **PHONE#:** _____ **DATE:** _____

If your company plans to use a firm other than INNOVATIVE EXPO to erect or dismantle your exhibit, this form must be filled out completely and returned to Innovative Expo no later than (30) days prior to show opening.

DEFINITION: A Non-Official Service Contractor is any company, other than Innovative Expo, that an exhibitor wishes to use and which will require access to the exhibit hall before, during, or after the show. No permission will be given to a Non-Official Contractor for the performance of the following services: electrical, plumbing, telephone lines, drayage, rigging, booth cleaning, and catering.

EXHIBITING COMPANY CONTACT AT SHOW: _____

EXHIBITOR APPOINTED CONTRACTOR: _____

EAC CONTACT AT SHOW: _____

TYPE OF SERVICE TO BE PERFORMED: _____

24 HOUR PHONE CONTACT #: _____

EMAIL ADDRESS FOR APPOINTED CONTRACTOR: _____

- NOTE:**
1. Please inform your Non-Official Contractor that they MUST SEND A COPY OF A GENERAL LIABILITY INSURANCE CERTIFICATE WITH A \$1,000,000 COVERAGE at least (30) days prior to show date or they will not be permitted to service your exhibit.
 2. They MUST comply with Union Regulations and hire union personnel from the appropriate union that has jurisdiction in the exhibit area.
 3. It is the responsibility of the exhibiting company to see that each representative of Non-Official Contractors abides by the official rules and regulations of this event.

FIRE DEPARTMENT REGULATIONS FOR EXHIBITORS

A. BOOTH DECORATIONS:

All decorations, drapes, signs, banners, plastic displays, hay, straw, moss, split bamboo, and other similar materials MUST BE FLAME RETARDANT to the satisfaction of the Fire Department and the State Fire Marshal. Oilcloth, tar paper, sisal paper, nylon, orlon, and certain other plastic materials cannot be made flame retardant and their use is prohibited.

B. VEHICLES/INTERNAL COMBUSTION ENGINES:

Any autos, trucks, motorcycles, or other motorized vehicles displayed shall have their batteries disconnected and terminals taped. All motor vehicle tanks containing fuel or which have ever contained fuel, shall be furnished with locking type gas caps or sealed with tape. The level of gas in tanks cannot exceed one gallon. Garden tractors, chainsaws, power plants, and other gasoline-powered equipment shall be safeguarded in a similar manner.

C. COMBUSTIBLES:

Literature on display shall be limited to reasonable quantities. Reserve supplies be kept in closed containers and stored in a neat and compact manner. No empty cardboard boxed or combustible materials may be stored on or near any electrical wiring in the spaces behind any display.

D. OBSTRUCTIONS:

Aisles designated on approved show floor plans shall be kept clean, clear, and free of obstructions. Booth construction, tables, chairs, easels, signs and demonstration areas shall not be placed beyond booth area into aisles. All fire prevention and fire fighting equipment in all public assembly areas shall have easy and unobstructed accessibility.

E. ELECTRICAL EXTENSIONS CORDS:

All extension cords shall be ground fault interrupter protected and/or over current protected. No additional taps are to be in any device. All extension cords shall be of 12/3 gauge wire. All spliced wires are prohibited.

F. COMPRESSED CYLINDERS:

Compressed cylinders must be secured to a stand. Compressed flammable gases are prohibited inside a building, this includes acetylene, hydrogen, propane, butane, and L.P.G.

G. COOKING AND/OR WARMING DEVICES:

Cooking and/or warming devices shall be electric. Sterno may be used for warming trays. Cooking devices shall be approved by a recognized testing laboratory: e.g. U.L., F.M. Decorative candles, oil lamps, torches, candle lamps and non-vented cooking devices are prohibited.

HEARTY PLANTS AND MORE



Fax orders to: (760) 568-3035

Blooming Color Plants Six Inch	Price Each	Quantity	Total
Azaleas (seasonal)	\$22.00		
Bromeliads	\$20.00		
Chrysanthemums	\$18.00		
Kalanchoes	\$16.00		

Green Plants Eight Inch	Price Each	Quantity	Total
Boston Ferns	\$18.00		
Pothos	\$18.00		

Floor Plants	Price Each	Quantity	Total
2 Foot	\$20.00		
3 Foot	\$30.00		
4 Foot	\$40.00		
5 Foot	\$50.00		
6 Foot	\$60.00		
7 Foot	\$70.00		

Bubble Bowl	\$15.00		
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Floral	One Sided	All Around	Quantity	Total
\$40.00				
\$60.00				
\$80.00				

Plant Containers	Mark Preferred Container
Black Pots	
Wicker Baskets	

Order Subtotal:	_____
CA Sales Tax 8.75%:	_____
Delivery Charge and Pick Up:	_____ \$10.00
Order Main Total:	_____

***Form of Payment**

Mail Checks To: 71-601 Gardess Road, Rancho Mirage, CA 92270 *Ph: 760-346-5592

Check Visa Mastercard Discover American Express

Card Number: _____ Exp. Date _____

Name on Card: _____ Authorized Signature: _____

Show Name: _____	Location: _____	Date of Event: _____
Exhibitor: _____	Booth #: _____	
Contact Name: _____	Today's Date: _____	
Phone #: _____	Fax#: _____	



MAIL OR FAX FORMS WITH PAYMENT TO:
CTS
 6455 S. Dean Martin Dr., Suite C / Las Vegas, NV 89118
 Phone: (702) 309-TEAM (8326) / Fax: (702) 309-8328

BOOTH NUMBER

**BY SIGNING AND DELIVERING THIS FORM, CUSTOMER AGREES TO ALL TERMS AND CONDITIONS PLACED ON THIS ORDER FORM.
 PLEASE READ THIS FORM THOROUGHLY FOR ALL INSTRUCTIONS PRIOR TO PLACING ORDER.**

Event Name:		Event Dates:		Location:	
Exhibiting Company Name:					
Billing Name and Street Address:					
City:		State:		Zip Code:	
Telephone Number:			Fax Number:		
Ordered By:			Print Name:		
CC Type:		Expiration Date:		CC Number:	
Cardholders Signature:			Email:		

ELECTRICAL SERVICE ORDER FORM

Quantity Non-24 HR.	Description	Advance Rate	Regular Rate	Total
120V LIGHTING & UTILITY OUTLETS				
	500 Watt or 5 Amps	\$ 98.50	\$ 148.00	
	1000 Watt or 10 Amps	\$ 177.00	\$ 266.00	
	2000 Watt or 20 Amps	\$ 248.00	\$ 372.00	
	30 Amps <i>Requires Labor</i>	Call for Quote		

208V 1 PHASE MOTOR & EQUIPMENT OUTLETS				
	10 Amp	\$ 265.00	\$ 398.00	
	20 Amp	\$ 371.00	\$ 557.00	
	30 Amp	\$ 519.00	\$ 779.00	
	60 Amp	\$ 727.00	\$ 1,091.00	
	100 Amp	\$ 1,091.00	\$ 1,637.00	
	150 Amp	\$ 1,527.00	\$ 2,291.00	
	200 Amp	\$ 2,138.00	\$ 3,207.00	

208V 3 PHASE MOTOR & EQUIPMENT OUTLETS				
	10 Amp	\$ 355.00	\$ 533.00	
	20 Amp	\$ 497.00	\$ 746.00	
	30 Amp	\$ 696.00	\$ 1,044.00	
	60 Amp	\$ 974.00	\$ 1,461.00	
	100 Amp	\$ 1,364.00	\$ 2,046.00	
	150 Amp	\$ 1,910.00	\$ 2,865.00	
	200 Amp	\$ 2,455.00	\$ 3,683.00	

TRANSFORMER(S) TO BOOST 208V TO 230V				
Total Amps	Circle Outlets Requiring Boost	\$3.50 / AMP	(\$75. MIN.)	

480V 3 PHASE MOTOR & EQUIPMENT OUTLETS				
	20 Amp	\$ 895.00	\$ 1,343.00	
	30 Amp	\$ 1,074.00	\$ 1,611.00	
	60 Amp	\$ 1,289.00	\$ 1,934.00	
	100 Amp	\$ 1,547.00	\$ 3,231.00	
	200 Amp	\$ 2,166.00	\$ 3,682.00	

Also available: 380V/220V/ 3 PHASE MOTOR & EQUIPMENT OUTLETS
 Price includes outlet & labor for lighting only. Special lighting requests will require a labor charge (subject to availability)

FLOODLIGHTS / TRACK				
	150 Watt Flood Light	\$ 98.50	\$ 148.00	
	Double 150 Watt Flood	\$ 150.00	\$ 225.00	
	18" Track with 1 fixture	\$ 98.50	\$ 148.00	
	1000 Overhead Quartz*	\$ 248.00	\$ 372.00	

*Quartz light may require labor and lift to install - Call for Quote

PAYMENT ENCLOSED \$

TERMS AND CONDITIONS

Convention Technical Services (CTS) is not responsible for voltage fluctuation or power failure due to temporary conditions. For your protection you should install a surge protector on your computer(s). All electrical installations and connections to all electrical service should be made by a CTS technician. CTS will not be responsible for any damage or loss to any equipment component, computer hardware or software, and/or any damage or injury to any person caused by the installation, connection, or plugging in of any electrical outlet by persons other than a CTS technician.

IMPORTANT:

***24-Hour Power & Dedicated Circuits will be double the listed price. Please double rates. Use * to indicate 24-Hr. Outlet(s).**

***To receive advance show prices, we must receive your order, along with payment in full or credit card authorization, within fourteen (14) days prior to show opening. All other orders will be charged at regular price.**

OUTLET LOCATION & DISTRIBUTION:

*All electrical outlets will be installed on the floor at the draped backwall of in-line and peninsula booths.

*All electrical outlets for island booths will be dropped to one main location per the exhibitors floor plan. If no plan is provided, the outlets will be installed at our discretion.

*Distribution and connection of outlets are chargeable on a time and material basis.

*Any additional power drop or locations are chargeable on a time and material basis.

CTS JURISDICTION: (REQUIRES LABOR AND OR MATERIAL)

*All under-carpet distribution of electrical wiring.

*All facility overhead distribution of electrical wiring, including coaxial cable, fiber optics, wired pair, etc., and the distribution of same from product to booth and from booth to booth.

*All motor and equipment hook-ups requiring wiring connections.

*Installation of electrical motors and electrical apparatus to be energized.

*Installation and/or repair of electrical fixtures.

*All outlets over 20 amps and/or with a voltage over 150 volts will require electrical labor.

*Labor is required to inspect equipment pre-wired to plug into our system.

*Exhibitors are not permitted to use power unless ordered. Exhibitors found using outlets without an order will be subject to the regular rate for outlets used.

ELECTRICAL LABOR:

*Labor rates are subject to Union contract effective at time of show.
 ST \$89.00, OT \$178.00

*Labor before 8:00 a.m. and after 4:30 p.m. and Saturdays, Sundays, and holidays will be at the overtime rate.

*All labor requests require a credit card on file.

*Lift Rates: \$175.00 per hour plus operator (One hour minimum)

*Starting Time can only be guaranteed when labor is requested for the start of the working day at 8 a.m. The minimum charge per booth is one hour for installation and one-half (1/2) hour for dismantle. Time will commence per exhibitor's request.

LABOR REQUEST:

Date: _____ Time: _____

This labor order will not be processed until we receive a complete electrical order and floor plan. Please indicate neighborhood booth and aisle numbers.

____ CTS Supervision (25% Supervision Fee) ____ Exhibitor and/or EAC Supervision (Assume Liability)

ORDER ONLINE AT WWW.EXPOSERVICEDESK.COM



DMC 2011
Anaheim Convention Center/Anaheim, CA
November 28 - December 1, 2011



EXHIBIT RENTAL RATES SHOWN, COVER DURATION OF EVENT

Plasma/LCD Display Equipment				SHOW RATE	Customer Information	
Qty	Advanced **	Total				
	\$250.00	\$0.00			Firm Name:	
	\$350.00	\$0.00			Address:	
	\$500.00	\$0.00				
	\$700.00	\$0.00			City: State:	
	\$800.00	\$0.00				
	\$900.00	\$0.00			Zip Code:	
	\$1,200.00	\$0.00			Country:	
	\$225.00	\$0.00			Ordered By:	
	\$50.00	\$0.00			Telephone # Extension:	
		\$0.00			Fax #	
		\$0.00			E-Mail	
* Wall and/or Truss mounts to be installed by exhibitor's I & D Company. Exhibitor will need to call Swank Audio Visuals directly to arrange installation details.						
Television Monitors				SHOW RATE	Ordering Instructions	
Qty	Advanced **	Total				
	\$225.00	\$0.00			1. Select Desired Equipment (Call for Assistance)	
	\$275.00	\$0.00			2. Enter Quantities in the "QTY" Column (Form will calculate Totals for you)	
DVD/VHS Players				SHOW RATE	3. Fill-in Customer Information (above)	
Qty	Advanced **	Total			4. Fill-in Delivery Information (below)	
	\$135.00	\$0.00			5. Return via E-mail or Fax	
	\$135.00	\$0.00			⇨ You will receive a follow-up phone call or e-mail confirming your order and a paid receipt	
Computer Equipment				SHOW RATE	⇨ A Delivery/Setup/Pickup Fee of 20% of Equipment total will be included on all orders.	
Qty	Advanced **	Total			⇨ Please include applicable Sales Tax on equipment rental. TAX EXEMPT STATUS - If you are exempt from payment of sales tax, we require you to forward an exemption certificate for the state in which the services are to be provided.	
	\$350.00	\$0.00			⇨ A 20% Surcharge will be added to orders placed after Friday November 12th, 2011	
	\$450.00	\$0.00			⇨ A 25% Surcharge will be added to orders placed after Friday November 19th, 2011	
	\$400.00	\$0.00			⇨ Orders placed after November 19th, 2011 are also subject to applicable freight charges.	
	\$600.00	\$0.00			⇨ TECHNICIANS Operator labor, if requested, is subject to the prevailing hourly rate with a 5 hour minimum.	
	\$45.00	\$0.00			⇨ CANCELLATIONS: A) Cancellation of equipment ordered must be received 48 hours prior to delivery date to avoid restock fees B) If services have already been provided at the time of cancellation, 100% of original charges will be applied.	
		\$0.00				
Mac Notebooks: Exhibitor must call with specifications for individual quote.						
Projectors (LCD)				SHOW RATE	Delivery Information	
Qty	Advanced **	Total			On-Site Contact:	
	\$2,827.00	\$0.00			Cell# Booth#	
	\$1,950.00	\$0.00			Delivery Date:	
	\$1,560.00	\$0.00			Delivery Time:	
	\$750.00	\$0.00			Pickup Date:	
	\$675.00	\$0.00				
Projection Screens				SHOW RATE		
Qty	Advanced **	Total				
	\$130.00	\$0.00				
	\$50.00	\$0.00				
	\$488.00	\$0.00				
	\$190.00	\$0.00				
	\$588.00	\$0.00				
	\$230.00	\$0.00				
	\$125.00	\$0.00				
Audio Equipment				SHOW RATE		
Qty	Advanced **	Total				
	\$350.00	\$0.00				
	\$200.00	\$0.00				
	\$90.00	\$0.00				
	\$400.00	\$0.00				
	\$450.00	\$0.00				
	\$135.00	\$0.00				
	\$140.00	\$0.00				
	\$25.00	\$0.00				
		\$0.00				
Miscellaneous				SHOW RATE		
Qty	Advanced **	Total				
	\$100.00	\$0.00				
	\$50.00	\$0.00				
		\$0.00				
Custom Designed Presentation Equipment				SHOW RATE		
Qty	Advanced **	Total				
		\$0.00				
		\$0.00				
		\$0.00				
		\$0.00				
		\$0.00				
Rental Totals				SHOW RATE		
Qty	Advanced **	Total				
		\$0.00				
		\$0.00				
		\$0.00				
		\$0.00				
		\$0.00				
Method of Payment - PAYMENT IS DUE WHEN ORDER IS PLACED				PLEASE CHECK ONE	Return for Processing	
Card Number:				<input type="checkbox"/> MasterCard	Once Complete, Save Spreadsheet...	
Exp. Date: XX/20XX				<input type="checkbox"/> VISA	Click Office Button...Send...E-Mail	
Cardholder's Name (as it appears on card):				<input type="checkbox"/> AMEX	Send to the following:	
Cardholder's Signature:				<input type="checkbox"/> Check	tkraus@swankav.com	
					Attention: Tony Kraus	
					Phone:407-567-7756 Fax: 407-567-7766	



Smart City
 5795 W. Badura Ave, Suite 110
 Las Vegas, Nevada 89118
 888-446-6911 • 702-943-6001 (Fax)



INTERNET - NETWORK / TELEPHONE SERVICE CONTRACT

Company Name		Booth / Room	Show Name:
Billing Name		<small>If a show directory is published, do you want your company name and assigned numbers listed?</small>	Show Dates: / / To / /
Billing Address			Incentive Order Deadline: (see Incentive Price, Ts & Cs)
City, State / Country, Zip			Email
Contact	Telephone Number () -	Fax Number () -	
Credit Card Number: <input type="checkbox"/> AMX <input type="checkbox"/> MC <input type="checkbox"/> Visa		Expiration Date (MM / YY):	
Print Card Holder Name:		Card Holder Signature and/or Acceptance of T's & C's:	

Important! Important! Please review the "Product Overview / Glossary" section of our literature to assure that the services you have selected will provide the required functionality for any application(s) you will be utilizing. **A complete description of all services and Terms & Conditions may be found online at www.smartcity.com "Conventions" section.** Please call if assistance is needed.

Description of Service	Type	QTY	Incentive	Base	Total
1. Internet – Networking Services: (10 / 100 Base - T)					
a. NetPremium (Shared Ethernet Service, 1 Static Public IP address)	SE		\$ 1,195	\$ 1,495	
b. Additional Public IP Address / Device (NetPremium) - Max 10 addl allowed	IA-SP		\$ 150	\$ 185	
c. NetStandard (Shared EtherNAT Service, 1 Static Private IP address)	NE		\$ 995	\$ 1,245	
d. Additional Private IP Address / Device (NetStandard) - Max 10 addl allowed	IA-SN		\$ 125	\$ 155	
e. NetBasic (Shared up to 512K↑/1.5M↓)(1 Private DHCP IP, 1/Device) - Limited Qty	BE-1.5		\$ 795	\$ 995	
f. NetExpress (Shared up to 256K↑/512K↓)(1 Private DHCP IP, 1/Device)-Limited Qty	BE-512		\$ 595	\$ 745	
g. NetDedicated (Dedicated 1.54 Mbps w/5 IP addresses) - No addl IP's available	TS		\$ 3,495	\$ 4,370	
h. NetDedicated Plus (Dedicated 3 Mbps w/29 IP addresses)	TS-03		\$ 5,900	\$ 7,375	
2. Internet – Networking Services: Equipment					
a. Switch / Hub Rental (8 Port) – 10 / 100 Base -T	SW08		\$ 150	\$ 185	
b. Switch / Hub Rental (24 Port) – 10 / 100 Base -T	SW24		\$ 225	\$ 280	
c. Patch Cable (up to 50') – Cat 5e	PC		\$ 50	\$ 62	
3. Voice Services: PBX Service – Dial "9" for an outside line					
a. Single Line (no Instrument) (unrestricted long distance)	LO		\$ 275	\$ 345	
b. Multi-Line Phone w / 1 main Number & 1 rollover line (unrestricted LD)	ML		\$ 415	\$ 520	
4. Voice Services: Dedicated Line (Direct line do not dial "9")					
a. Dedicated Line - (no Instrument) (unrestricted) - Limited Quantity	DL		\$ 395	\$ 495	
5. Voice Services: Special Services					
a. Telephone Instrument (Single Line, Touchtone) upon request	SL / DI				
b. Long Distance Restrictions (Local & Credit Card / Local Only) upon request	CC / TLD				
6. Special Line Services (For 3rd Party Circuit Extensions - Must order circuit from local Bell Co or Other Provider)					
a. Analog Extended Pots line from Demarc to Booth	DP		\$ 200	\$ 250	
b. ISDN BRI Extended circuit from Demarc to Booth	IS		\$ 400	\$ 500	
c. T-1 Extended Data / Telco circuit from Demarc to Booth (See T&C 8)	T2 / T1		\$ 2,000	\$ 2,500	
d. DS-3 Extended circuit from Demarc to Booth (See T&C 8)	T3		\$ 9,000	\$ 11,250	
e. Labor / Floor Work - Fee per hour (See T&C 1)	FW		\$ 125	\$ 125	
f. DSL Extended circuit from Demarc to Booth (Not Available)	HL		(Call if any questions)		
g. Point-to-Point / Special Engineering / VPN / Web Casting (See T&C 1)	VP / MI		(Call 888-446-6911 for quote)		
7. Special Quote – Attachment A or SOW (if applicable)	MI		(Call 888-446-6911 for quote)		
8. Move - In / On - Site order fee (if ordering service after show move-in has started).			(20%) x (Base Price)		
9. Distance Fee of \$500 Internet / \$100 Telephone for each line outside the convention venue.			x (number of lines)		
			SUBTOTAL		
Unused portions of deposits returned with final billing.			ESTIMATED 10% TAX / FEES DEPOSIT = SUBTOTAL x 10%		
TOTAL PAYMENT MUST ACCOMPANY ORDER. Credit Card users may fax order to 702-943-6001			GRAND TOTAL		

***** Incentive Price applies to orders received With Payment 14 days prior to the 1st day of show move-in. *****

FOR SMART CITY USE: Payment Rec'd (Amount):	Customer No: 2011 - 004 -
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ORDER ON LINE: www.smartcity.com/orders/placeorder.asp

Terms and Conditions / Payment Options

1. **Smart City is the exclusive provider and installer of all Voice, Data and Network** services (wired and wireless) including communications cabling. This includes **all cabling** to meeting rooms, booths, within booths (under carpet and flooring), fiber optic, twisted pair (Category 3, 5 and 6), coaxial and all other data and telecommunications related cabling.
2. The use of the network connection(s) provided by Smart City may be used only by the directors, officers and employees of the Company, its guests, its agents and consultants while performing service for the Company and **cannot be resold or distributed to other companies or individuals.**
3. All devices for which Smart City directly or indirectly provides Internet / Network connectivity must pay a device charge or purchase a Smart City assigned IP address.
4. **Incentive Price** applies when a completed order with payment is received no later than 14 days prior to the first day of show move-in. **Base Price** applies to (a) all orders received from One (1) to Thirteen (13) days before show move-in has started or (b) orders received on or before the 14 day Incentive Deadline without payment (c) **orders placed on site or after show move-in has started will be at Base Price plus an additional 20% X Base Price.**
5. **Internet / Network** – 10 / 100 Mbps, half / full-duplex, auto-sensing Ethernet access to our backbone, with shared or dedicated Internet access up to 512 Kbps or greater (depending on service ordered) via an RJ-45 jack, is provided for each connection ordered.
6. **Shared Internet Services Specific:** Routers, Streaming Applications, VoIP, DHCP, NAT or Proxy Servers are **not allowed with any** of our **shared Internet / Network services.** This includes, but is not limited to, NetPremium, NetStandard, NetBasic, and NetExpress. Smart City can engineer a custom dedicated network(s) to accommodate such special requests. Please call for quote.
7. Rates listed include a single IP address, standard installation to the booth in the most convenient manner and does not include computer equipment, NIC card, TCP / IP software or power to the booth.
8. Limited Availability: T-1 / DS-3 and other special circuit orders must be placed 45 days prior to show move-in date due to limited availability and to avoid additional charges.
9. **Wireless Specific:** (a) Smart City is the exclusive provider of voice, wired and wireless data service(s) for the Facility. **Wireless Devices not authorized by Smart City are strictly prohibited.** Customer(s) that desire to showcase their wireless products must contact Smart City 21 days in advance of show move-in to investigate the potential of Smart City engineering a customized cohesive network to operate without interference to other Customer(s), (applicable charges may apply). (b) The use of any wireless device that interferes with the facility's 2.5 / 5.8 GHz wireless data frequency range is prohibited and subject to disconnection at the Customer expense.
10. Unless otherwise directed, Smart City is authorized to cut floor coverings to permit installation of service.
11. **Internet Performance Disclaimer:** Smart City does not guarantee the performance, routing, or throughput; either expressed or implied, of any data circuit(s) connectivity with regards to the Internet and / or Internet backbone(s) beyond the Facility.
12. Only Smart City personnel are authorized to modify system wiring or cabling. Material and equipment furnished by Smart City for this service contract shall remain the property of Smart City.
13. **CANCELLATION** – There is a minimum \$150 Cancellation fee. Cancellations must be in writing. Additional cancellation charges will apply for orders that have already incurred labor, material, and / or engineering costs. Some broadband services and special circuits cannot be cancelled once ordered and will incur full charges listed / quoted. Credit will not be given for service(s) installed and not used.
14. Service problems must be reported to the Smart City Service Desk. Service claims will not be considered unless filed in writing by Customer prior to close of show.
15. **Any additional cost incurred by SMART CITY to: 1) assist in trouble diagnosis or problem resolution found not to be the fault of SMART CITY or 2) collect information required to complete the installation that customer fails to provide (i.e. floor plans or special circuit numbers) may be billed to the Customer at the prevailing rate.**
16. **Equipment Management:** (a) Customers should pick up hubs, wireless devices, telephone instruments and other rental equipment at the Smart City Service Desk. (b) The Customer will be fully responsible for the protection and safekeeping of rental equipment and will be responsible for returning all rental equipment to the Smart City Service Desk within one (1) hour following close of the show.
17. The prices listed on this contract do not include Federal, State, Local or Other Taxes and Tax surcharges. Taxes / Tax surcharges will be included on your final bill. **Federal Tax ID is 65-0524748.**
18. **NOTE: THE CUSTOMER IS RESPONSIBLE FOR ALL INTERNATIONAL LONG DISTANCE AND OTHER APPLICABLE CHARGES AGAINST ASSIGNED TELEPHONE NUMBER(S)**
19. **All Single Line, Multi-Line, and Dedicated Line Telephone services include Directory Assistance, Information, "0+", Operator assisted, 1-800, 950, credit card type call usage and unlimited Domestic Long Distance. International Call charges will apply.**
20. **Long Distance (International Calls) and Line Restrictions:** (a) Toll restriction will block lines to local only or local and "1-800" calling only. All other "1+" or "0+" dialing will be blocked (this includes all long distance access). (b) All lines will be blocked from "976" and "900" dialing unless otherwise requested. Additional deposits may be applicable. (c) Smart City will provide a detailed listing of all toll / billable type calls made from applicable services. Additional LD deposits required for Intl companies.
21. A per line move fee starting at \$100 (Telephone), \$200 (Internet) may apply to relocate the line(s) after it is installed.
22. Prices are based upon current rates and are subject to change without notice.

(1) All Customer contracts and agreements are solely between SMART CITY and the prospective Customer; (2) SMART CITY is not the employee, agent or partner of the Facility; (3) The Facility is not a party to, nor shall it have any obligations or liabilities whatsoever to any Customer, under any Customer Contract including without limitation, the obligation to provide any of the services covered by such Customer Contract; (4) No representations or warranties are being made by the Facility with respect to any Customer Contract or any Communications Services; (5) The right of the Customer to receive any Communications Service will be terminated if this Agreement is terminated for any reason provided therein; and the Facility will have no obligation to continue providing such service unless the Facility elects in its sole discretion to continue to provide such services itself or through a third party; (6) The provisions of the Customer Contract are separate and independent from the provisions of the Customer's lease space in the building and shall not affect the Customer's obligations under such lease and without limiting the foregoing, in no event shall any default by SMART CITY under the Customer Contract or any failure with respect to any Communications Services have any effect on any Customer's obligations to the Facility under any lease or any other occupancy agreement between such Customer and the Facility.

23. **A valid Credit Card number with signature MUST be on file regardless of payment method. For your convenience we will use this authorization to charge your credit card for any additional amounts incurred.**
24. Smart City accepts payments in US dollars, Checks drawn on a US bank, Wire Transfers or the following Credit Cards: (Amex, MasterCard, Visa.). Make all checks payable to: **Smart City.**
25. Due to the cost of processing checks, any refunds due in the amount of \$10.00 or less will not be refunded except upon written request.

Mail or Fax Completed Orders with Payment and Floor Plan To
 SMART CITY
 5795 W. BADURA AVENUE, SUITE 110
 LAS VEGAS, NEVADA 89118
 (888) 446-6911 FAX (702) 943-6001

Customer Acceptance of All Smart City Terms and Conditions / Attachments:

With execution of this document the Customer hereby authorizes Smart City to provide services as requested herein, is authorized to request such services and acknowledges full and complete understanding of the Terms and Conditions and Attachments contained herein & Website.

Print Authorized Name	Authorized	Signature	Date
FOR SMART CITY USE: Payment Rec'd (Amount):		Customer No: 2011 - 004 -	

ORDER ON LINE: www.smartcity.com/orders/placeorder.asp

*** Tipping is not permitted. Any request from personnel for gratuities should be reported to Management immediately. ***

Network Security Declaration

Center: A n a h e i m C C (0 0 4) - C A

Company Name: _____

Show: _____

Booth / Room #: _____

Customer / Ref #: 2011 - 004 -

The Network Security Policy implemented for this Facility requires Customer(s) adherence to several necessary precautions in order for Smart City to maintain a healthy, viable network for all Customers. This declaration of compliance with the security requirements as noted herein is an acknowledgement of Smart City's filtering policies and must be completed, signed by an authorized Customer representative and mailed or faxed to Smart City prior to the requested network service(s) being activated for Customer's usage.

Network Security Policy:

Smart City requires that all devices directly or indirectly accessing Smart City's network(s) have the latest virus scan software, Windows® security updates, system patches, and any other technological precautions necessary to protect the Customer(s) and others from viruses, malicious programs, and other disruptive applications. Any device(s) which adversely impacts Smart City's network(s) may cause service interruptions to Customer(s) which can lead to disconnection of the Customer's equipment from the network(s), with or without prior notice at Smart City's sole discretion. The device(s) in question will remain disconnected until all issues are adequately resolved. All charges will apply and no refunds will be given. Additional charges may apply for trouble diagnosis and / or problem resolution.

Smart City has implemented filtering policies on all Internet routers. These filters block all inbound Internet Control Message Protocol (ICMP) -- Ping, Traceroute, etc. -- destined to any Smart City Network(s). Smart City understands that Ping and Traceroute are valuable troubleshooting tools; therefore Smart City's Policy does allow ICMP (Ping & Traceroute) packets sourced from any Smart City network(s).

Further, to avoid infection by common Internet worms (Nachi, MSBlaster, LoveSAN, etc.), Smart City has implemented similar filters on the following TCP and UDP port numbers: UDP – 137, 138, 402, 1434 and TCP – 135, 139, 402, 445, 4444.

Customers requiring inbound or outbound access to any of the filtered ports, should contact a Smart City customer service representative in advance of the event with details of the specific requirements so that Smart City may consider the potential of a customized alternative.

Each Customer's business is important to Smart City and with advanced and timely notification of a Customer's needs we are confident that we can provide network services that perform as expected for all clients.

***** Please inform all show site personnel about the importance of Smart City's Network Security compliance issues *****

***** Services are activated after Smart City is in receipt of this signed declaration of compliance with our network security requirements *****

Are You Renting Computers? Yes No Rental Company Name: _____

Rental Company Contact: _____ Contact Number: _____

Device(s) Operating System: _____ Total # of Devices: _____

Type of Anti-Virus Software Installed: Norton McAfee Other: _____

Virus Scan Last Updated: _____ Date Security Updates Last Performed: _____ Date

With execution of this document the Customer hereby attests that Customer provided equipment, which will be connected to Smart City's network(s) at the above noted Facility and Show / Event has been properly protected, contains anti-virus software, and the latest patches and security updates have been installed. Customer(s) also accepts the responsibility for the performance of Customer's equipment and understands the conditions placed on service delivery by this document as well as the potential that additional charges may be incurred should Customer's equipment be found to adversely impact Smart City's network(s) performance. The Customer acknowledges that this Network Security Declaration is part of the Customer Contract allowing Smart City to provide requested service(s) and is subject to change without notice.

Signature

Date

Printed Name

Title

Floor Plan – Communications Cable

Center: An a h e i m C C (0 0 4) - C A

Company Name: _____

Show: _____

Booth / Room #: _____

Customer / Ref #: 2011 - 004 -

Voice and Data communications cabling. Smart City is the **exclusive installer** of Voice and Data communications cabling. Smart City provides cabling to booths, within booths (under carpet and flooring) and from booth-to-booth. Fiber Optic, twisted pair (Category 3, 5 and 6), coaxial and all other data and telecommunication cable fall under Smart City's area of expertise.

IMPORTANT!! Prior to installation of service, a complete floor plan is required. Please utilize this grid should you not have your own floor plan to send us. You may use a different floor plan for each service group (Telephone, Internet, etc.) or combine all services on one floor plan. For a floor plan to be considered complete it **must** include all the information listed below (Main Distribution Location "MDL", designated location of items within the booth, surrounding booths, scale-length and width).

Adjacent Booth or Aisle# _____

Adjacent Booth or Aisle# _____

X = Main Distribution Location (**MDL**) – The originating line(s) for service, whether from overhead, a floor pocket or a column, will be delivered to a "**MDL**" before being distributed within your booth. Example: Storage area, back of booth, etc. (unless specified, the default for the "**MDL**" will be the back of the booth or at Smart City's discretion, the most convenient location). All distribution of services to their final destination within the booth will originate from the "**MDL**". A per line move fee will apply to relocate services within your booth after they have been engineered and / or installed.

T = Location of Telephones, Fax lines or other telecommunications equipment "**T**".

I / H / PC / C = Location of primary Internet Service "**I**", Hubs "**H**", Patch Cables "**PC**" and / or Computers "**C**". For Smart City to perform your floor work, you will need to indicate the location of each item you want cabled. Make sure to order your floor work, hubs, and patch cables early and in advance of the show moving in.

Orientation = The Booth or Aisle #'s surrounding your booth. A minimum of one surrounding Booth or Aisle # is required (two or more would be more helpful) for Smart City to accurately install your services.

Size = Booth dimensions (example 10x10) _____. **Scale** = 1 Box is equal to _____ ft.



Smart City
 5795 W. Badura Ave, Suite 110
 Las Vegas, Nevada 89118
 888-446-6911 • 702-943-6001 (Fax)



Company Name		Booth / Room	Show Name:
Billing Name		<small>If a show directory is published, do you want your company name and assigned numbers listed?</small> <input type="checkbox"/> Yes <input type="checkbox"/> No	Show Dates: / / To / /
Billing Address		Incentive Order Deadline: (see Items #3 & #4 below)	
City, State / Country, Zip		Email	
Contact	Telephone Number () -	Fax Number () -	
Credit Card Number: <input type="checkbox"/> AMX <input type="checkbox"/> MC <input type="checkbox"/> Visa		Expiration Date (MM / YY):	
Print Card Holder Name:		Card Holder Signature and/or Acceptance of T's & C's:	

Description of Service	Type	QTY	(Price + Deposit)	Total
1. Standard Cable TV Services				
a. Basic Cable TV Service <small>(One Cable TV drop is provided with each service ordered)</small>	CTV-B		(\$ 250)	
b. Digital – Premium Cable TV Service <small>(A refundable deposit for each Digital Converter is required for each service ordered)</small>	CTV-D		(\$ 500 + \$ 150)	
c. HDTV Cable TV Service <small>(A refundable deposit for each Cable Modem is required for each service ordered)</small>	CTV-H		(\$ 500 + \$ 150)	
2. Special Services				
a. Labor / Floor Work Fee per hour	FW		(\$ 125)	
b. Special Quote – Attachment A or SOW (if applicable)	MI		(Call 888-446-6911 for quote)	
3. Expedite Charge \$75 per Line (if ordered less than 14 days prior to 1st day of show move-in)			x (number of lines)	
4. On Site / Move-In order fee of \$150 per line (if ordering service after show move-in has started)			x (number of lines)	
5. Distance Fee of \$500 minimum for each line outside the convention venue.			(\$ 500) x (number of lines)	
			SUBTOTAL	
Unused portions of deposits returned with final billing.			ESTIMATED 10% TAX / FEES DEPOSIT = SUBTOTAL x 10%	
TOTAL PAYMENT MUST ACCOMPANY ORDER. Credit Card users may fax order to 702-943-6001			GRAND TOTAL	

Notes:

- For your convenience we will use this authorization to charge your credit card for any additional amounts incurred.
- Smart City Network's Federal ID is 65-0524748.
- Smart City accepts payment in US dollars, Checks drawn on a US bank or the following credit cards: (AMEX, VISA, MC). *Make all checks payable to: Smart City.*
- Installations are due 24 hours prior to show opening
- Attach any required additional floor plans / diagrams.
- Rates include bringing the service as listed, to the booth in the most convenient manner and does not include any other Cable TV specific equipment or power to the booth.

***** **Credit card authorization must be on file for all Services and applicable Taxes / Fees.** *****

Customer Acceptance of Terms and Conditions: _____ **Date:** _____

Indicate location in Booth With an X. Island <input type="checkbox"/> Standard <input type="checkbox"/> Important!! Include floor plan w/orientation. A move fee starting at \$ 200 per line may apply to relocate the circuit after it is installed.	FOR SMART CITY USE:	Type of Service:	Exhibitor No. 2011 - 004 -
	Special Instructions:		Payment Rec'd:
	CSR:		Date: / /
	Aisle # _____ Aisle # _____		

LIMITATION OF LIABILITY

Except for claims for physical injury to persons, Smart City and its suppliers or subcontractors will not be liable for any special, or consequential damages or for loss, damage or expense directly or indirectly arising from customer's use or inability to use the system either separately or in combination with other equipment or software or for commercial loss of any kind (including loss of business profits) based upon breach of warranty, breach of contract, negligence, strict tort or any other legal theory whether or not Smart City or its suppliers or its subcontractors have been advised of the possibility of such damage or loss. Some states do not allow limits on warranties or on remedies for breach in certain transactions, in such states; the limits in this section may not apply. In no event shall liability exceed a refund of amounts actually paid to Smart City by company for their network attachment.

(1) All Exhibitor Contracts are solely between Smart City and the prospective Exhibitor; (2) Smart City is not the employee, agent, or partner of the Facility; (3) The Facility is not a party to, nor shall it have any obligations or liabilities whatsoever to any Exhibitor, under any Exhibitor Contract, including without limitation, the obligation to provide any of the services covered by such Exhibitor Contract; (4) No representations or warranties are being made by the Facility with respect to any Exhibitor Contract or any Communications Services; (5) The right of the Exhibitor to receive any Communications Service will be terminated if this Agreement is terminated for any reason provided therein; and the Facility will have no obligation to continue providing such services unless the Facility elects in its sole discretion to continue to provide such services itself or through a third party; (6) The provisions of the Exhibitor Contract are separate and independent from the provisions of the exhibitor's lease space in the building and shall not affect the exhibitor's obligations under such lease and without limiting the foregoing, in no event shall any default by Smart City under the Exhibitor Contract or any failure with respect to any Communications Services have any effect on any Exhibitor's obligations to the Facility under any lease or other occupancy agreement between such Exhibitor and the Facility.

TERMS AND CONDITIONS

- 1. **Payment** and order must be received no later than 14 days prior to the first day of show move-in or a **\$75.00 per circuit expedite charge** will be applied. If ordering on site or after show move-in has started there is a **\$150.00 per circuit** charge applied.
- 2. The prices listed on this contract do not include Federal, State or Local Taxes. Taxes will be included on your final bill.
- 3. Please provide all information requested on the form for speedy processing of your contract.
- 4. **Conditions for processing service contract / On-time Installation:**
 - a. Payment for service must accompany contract.
 - b. Incomplete contract forms will delay processing.
 - c. Booth number(s) must be identified on face of form.
 - d. Location of Cable Drop in booth must be designated on form or customer provided diagram 2 days before move-in date.
 - e. Orders /changes received within 3 days of show move-in will be worked after other orders are complete.
- 5. **Equipment Management:**
 - a. Exhibitors should pick up Digital Converters, Modems and other rental equipment at the Smart City Service Desk. Unused deposits paid will be refunded by mail within 60 days of show close following final reconciliation of your bill.
 - b. The exhibitor will be fully responsible for the protection and safekeeping of rental equipment and will be responsible for returning all rental equipment to the Smart City Service Desk by 5:00 p.m. the day following close of the show.
 - c. The Smart City Service Desk will be open to handle equipment rentals during move-in and show.
- 6. Any problems should be reported to the Smart City Service Desk.
- 7. Claims will not be considered unless filed in writing by Exhibitor prior to close of Show.
- 8. **Any additional cost incurred by SMART CITY to: 1) assist in trouble diagnosis or problem resolution found not to be the fault of SMART CITY or 2) collect information required to complete the installation that customer fails to provide may be billed to the Exhibitor at the prevailing rate.**
- 9. Only Smart City personnel are authorized to modify system wiring or cabling. Material and equipment furnished by Smart City for this service contract shall remain the property of Smart City.
- 10. Due to the cost of processing checks, any refunds due in the amount of \$10.00 or less will not be refunded except on request.
- 11. There will be a \$25.00 service charge for all returned checks.
- 12. **CANCELLATION** - There is a minimum \$150 Cancellation fee. Cancellations must be in writing. Additional cancellation charges will apply for orders that have already incurred labor, material, and/or engineering costs. Some broadband services and special circuits cannot be cancelled once ordered and will incur full charges listed / quoted. Credit will not be given for service installed and not used.

Complete and Return To

*** ORDERING SERVICES ***

*** FLOOR PLANS ***

MAIL CHECK OR FAX PAYMENT W/ORDER TO:

SMART CITY
5795 W. BADURA AVENUE, SUITE 110
LAS VEGAS, NEVADA 89118
(888) 446-6911 FAX (702) 943-6001

MAIL OR FAX FLOOR PLANS TO:

SMART CITY
5795 W. BADURA AVENUE, SUITE 110
LAS VEGAS, NEVADA 89118
(888) 446-6911 FAX (702) 943-6001

ORDER ON LINE: www.smartcity.com/orders/placeorder.asp




p r o d u c t g a l l e r y

SHOW NAME:

EXHIBITOR:

BOOTH NUMBER(S)

CODE	QTY	ITEM	DESCRIPTION	PRICE	EXTENDED	CODE	QTY	ITEM	DESCRIPTION	PRICE	EXTENDED
Occasional Cocktail & End Table's						Conference Chair's, Stacking & Utility Seating					
C1 W		COCKTAIL TABLE	SYDNEY, WHITE TOP	\$ 200	\$ -	SC 9		SIDE CHAIR	PANTON, WHITE	\$ 132	\$ -
C1 Y		COCKTAIL TABLE	SYDNEY, BLACK TOP	\$ 200	\$ -	SC 8		SIDE CHAIR	FLEX, WITH WHEELS	\$ 109	\$ -
C1 E		COCKTAIL TABLE	SILVERADO, GLASS TOP	\$ 186	\$ -	SC 1		SIDE CHAIR	NEW YORK, ONYX & MAPLE	\$ 125	\$ -
C1 D		COCKTAIL TABLE	SOHO, CHOCOLATE TOP	\$ 265	\$ -	CC E		SIDE CHAIR	ICE, TRANSPARENT, CHROME	\$ 145	\$ -
C1 K		COCKTAIL TABLE	INSPIRATION, GLASS TOP	\$ 213	\$ -	SC 4		SIDE CHAIR	JETSON, BLACK	\$ 125	\$ -
C1 F		COCKTAIL TABLE	GEO, BLACK, GLASS TOP	\$ 170	\$ -	SC 6		SIDE CHAIR	MANHATTAN, OYSTER	\$ 153	\$ -
C1 C		COCKTAIL TABLE	GEO, CHROME, GLASS TOP	\$ 175	\$ -	SC 2		SIDE CHAIR	BREWER, GREY, CHROME BASE	\$ 117	\$ -
C1 M		COCKTAIL TABLE	VISIONS, CHERRY	\$ 170	\$ -	SC 3		SIDE CHAIR	BREWER, ONYX, CHROME BASE	\$ 117	\$ -
E1 W		END TABLE	SYDNEY, WHITE TOP	\$ 180	\$ -	SC 5		SIDE CHAIR	TILT EXECUTIVE, ONYX BLACK	\$ 222	\$ -
E1 Y		END TABLE	SYDNEY, BLACK TOP	\$ 180	\$ -	CO 4		GUEST CHAIR	ISO MESH, BLACK	\$ 208	\$ -
E1 E		END TABLE	SILVERADO, GLASS TOP	\$ 175	\$ -	XC 3		GUEST CHAIR	LUXOR, BLACK LEATHER	\$ 246	\$ -
E1 D		END TABLE	SOHO, CHOCOLATE TOP	\$ 239	\$ -	XC 2		MID BACK EXECUTIVE	LUXOR, BLACK LEATHER	\$ 267	\$ -
E1 K		END TABLE	INSPIRATION, GLASS TOP	\$ 203	\$ -	XC 1		HIGH BACK EXECUTIVE	LUXOR, BLACK LEATHER	\$ 284	\$ -
E1 F		END TABLE	GEO, BLACK, GLASS TOP	\$ 159	\$ -	XC 6		GUEST CHAIR	ALTURA, BLACK CLOTH	\$ 219	\$ -
E1 C		END TABLE	GEO, CHROME, GLASS TOP	\$ 164	\$ -	XC 5		MID BACK EXECUTIVE	ALTURA, BLACK CLOTH	\$ 241	\$ -
E1 M		END TABLE	VISIONS, CHERRY	\$ 147	\$ -	XC 4		HIGH BACK EXECUTIVE	ALTURA, BLACK CLOTH	\$ 262	\$ -
Cafe Tables						Desk's, Bookcase's, Credenza's & File's					
ZT K		CAFÉ TABLE	MAPLE, STANDARD BASE	\$ 142	\$ -	OTO		HIGH BACK EXECUTIVE	OTTO, BLACK LEATHER	\$ 300	\$ -
ZT P		CAFÉ TABLE	MAPLE 36" TOP, STANDARD BASE	\$ 158	\$ -	CS 8		STACK CHAIR	BERLIN, BLACK & WHITE	\$ 76	\$ -
ZT J		CAFÉ TABLE	GRAPHITE NEBULA, STANDARD BASE	\$ 142	\$ -	CS 9		STACK CHAIR	BERLIN, RED & WHITE	\$ 76	\$ -
ZT N		CAFÉ TABLE	GRAPHITE NEBULA 36" TOP, STANDARD	\$ 158	\$ -	SY 1		TASK CHAIR	ALTURA, BLACK CLOTH	\$ 137	\$ -
ZT M		CAFÉ TABLE	GREY NEBULA 36" TOP, STANDARD	\$ 158	\$ -	DF 1		DRAFTING STOOL	ALTURA, BLACK CLOTH	\$ 203	\$ -
ZT F		CAFÉ TABLE	SILVER METALIC, STANDARD BASE	\$ 161	\$ -	Desk's, Bookcase's, Credenza's & File's					
ZT B		CAFÉ TABLE	BRUSHED RED, STANDARD BASE	\$ 142	\$ -	JD 6		EXECUTIVE DESK	MAHOGANY	\$ 383	\$ -
ZT C		CAFÉ TABLE	BRUSHED BLUE, STANDARD BASE	\$ 142	\$ -	JD 7		EXECUTIVE DESK	GRAPHITE	\$ 366	\$ -
ZT E		CAFÉ TABLE	BRANDY, STANDARD BASE	\$ 196	\$ -	CR 6		CREDENZA	MAHOGANY, STORAGE	\$ 383	\$ -
XT E		CAFÉ TABLE	BRANDY, TULIP CHROME BASE	\$ 213	\$ -	CR 7		CREDENZA	GRAPHITE, STORAGE	\$ 361	\$ -
XT K		CAFÉ TABLE	MAPLE, TULIP CHROME BASE	\$ 196	\$ -	BC 6		BOOKCASE	MAHOGANY, 72"	\$ 234	\$ -
XT P		CAFÉ TABLE	MAPLE 36" TOP, TULIP BASE	\$ 213	\$ -	BC 7		BOOKCASE	GRAPHITE, 72"	\$ 229	\$ -
XT J		CAFÉ TABLE	GRAPHITE NEBULA, TULIP BASE	\$ 196	\$ -	L2 6		LATERIAL FILE	MAHOGANY	\$ 290	\$ -
XT N		CAFÉ TABLE	GRAPHITE NEBULA 36" TOP, TULIP	\$ 213	\$ -	L2 7		LATERIAL FILE	GRAPHITE	\$ 274	\$ -
XT M		CAFÉ TABLE	GREY NEBULA 36" TOP, TULIP BASE	\$ 213	\$ -	VF 4		VERTICAL FILE	4 DRAWER, METAL	\$ 180	\$ -
XT F		CAFÉ TABLE	SILVER METALIC, TULIP BASE	\$ 216	\$ -	VF 2		VERTICAL FILE	2 DRAWER, METAL	\$ 132	\$ -
XT B		CAFÉ TABLE	BRUSHED RED, TULIP BASE	\$ 196	\$ -	Conference Table's					
XT C		CAFÉ TABLE	BRUSHED BLUE, TULIP BASE	\$ 196	\$ -	CE 2		CONFERENCE TABLE	GEO, RECTANGLE CHROME, GLASS	\$ 284	\$ -
Bar Table's						CF 2		CONFERENCE TABLE	GEO, RECTANGLE BLACK, GLASS	\$ 274	\$ -
VT K		BAR TABLE	MAPLE, STANDARD BASE	\$ 164	\$ -	CE 1		CONFERENCE TABLE	GEO, SQUARE CHROME, GLASS	\$ 196	\$ -
VT P		BAR TABLE	MAPLE 36" TOP, STANDARD BASE	\$ 170	\$ -	CF 1		CONFERENCE TABLE	GEO, SQUARE BLACK, GLASS	\$ 186	\$ -
VT J		BAR TABLE	GRAPHITE NEBULA, STANDARD BASE	\$ 164	\$ -	CG 1		CONFERENCE TABLE	MANHATTAN, GLASS, BLACK	\$ 202	\$ -
VT N		BAR TABLE	GRAPHITE NEBULA 36" TOP, STANDARD	\$ 170	\$ -	CB 2		CONFERENCE TABLE	6" GRAPHITE NEBULA	\$ 306	\$ -
VT M		BAR TABLE	GREY NEBULA 36" TOP, STANDARD	\$ 170	\$ -	CB 3		CONFERENCE TABLE	8" GRAPHITE NEBULA	\$ 371	\$ -
VT F		BAR TABLE	SILVER METALIC, STANDARD BASE	\$ 186	\$ -	CD 2		CONFERENCE TABLE	6' GREY NEBULA	\$ 306	\$ -
VT B		BAR TABLE	BRUSHED RED, STANDARD BASE	\$ 164	\$ -	CD 3		CONFERENCE TABLE	8' GREY NEBULA	\$ 371	\$ -
VT C		BAR TABLE	BRUSHED BLUE, STANDARD BASE	\$ 164	\$ -	CC 5		CONFERENCE TABLE	42" ROUND MAHOGANY	\$ 251	\$ -
VT E		BAR TABLE	BRANDY, STANDARD BASE	\$ 205	\$ -	CC 6		CONFERENCE TABLE	6' MAHOGANY	\$ 284	\$ -
WT E		BAR TABLE	BRANDY, TULIP CHROME BASE	\$ 229	\$ -	CC 7		CONFERENCE TABLE	8' MAHOGANY	\$ 350	\$ -
WT K		BAR TABLE	MAPLE, TULIP CHROME BASE	\$ 208	\$ -	CC 8		CONFERENCE TABLE	10' MAHOGANY	\$ 557	\$ -
WT P		BAR TABLE	MAPLE 36" TOP, TULIP BASE	\$ 229	\$ -	CB 1		CONFERENCE TABLE	42" ROUND GRAPHITE NEBULA	\$ 251	\$ -
WT J		BAR TABLE	GRAPHITE NEBULA, TULIP BASE	\$ 208	\$ -	CD 1		CONFERENCE TABLE	42" ROUND GREY NEBULA	\$ 251	\$ -
WT N		BAR TABLE	GRAPHITE NEBULA 36" TOP, TULIP	\$ 229	\$ -	Product Display's, Lamps, & Refrigerators					
WT M		BAR TABLE	GREY NEBULA 36" TOP, TULIP BASE	\$ 229	\$ -	ET 2		ETAGERE	BLACK	\$ 234	\$ -
WT F		BAR TABLE	SILVER METALIC, TULIP BASE	\$ 229	\$ -	ET 1		ETAGERE	SILVER	\$ 234	\$ -
WT B		BAR TABLE	BRUSHED RED, TULIP BASE	\$ 208	\$ -	PD F		PEDESTAL	GRAPHITE NEBULA	\$ 274	\$ -
WT C		BAR TABLE	BRUSHED BLUE, TULIP BASE	\$ 208	\$ -	PD H		PEDESTAL	GRAPHITE NEBULA	\$ 284	\$ -
Training Room						PD K		PEDESTAL	GRAPHITE NEBULA	\$ 306	\$ -
CP 5		COMPUTER TABLE	GRAPHITE NEBULA	\$ 274	\$ -	PD L		PEDESTAL	LOCKING, BLACK	\$ 313	\$ -
PO 3		KIOSK	BLACK & MAPLE	\$ 328	\$ -	LA F		LAMP	LUMALIGHT, RED	\$ 219	\$ -
PO 1		PODIUM	LECTURN, CHERRY	\$ 208	\$ -	LA D		LAMP	LUMALIGHT, WHITE	\$ 219	\$ -
CP 3		TRAINING TABLE	WIRE SYSTEM & PRIVACY PANAL, GREY	\$ 228	\$ -	LA E		LAMP	LUMALIGHT, ORANGE	\$ 219	\$ -
CP 4		TRAINING TABLE	CONNECTOR CORNER WEDGE	\$ 104	\$ -	LA 1		LAMP	PEWTER, FLOOR LAMP	\$ 104	\$ -
WD 2		WRITING DESK	GRAPHITE	\$ 241	\$ -	LA 2		LAMP	PARISIAN, PEWTER	\$ 104	\$ -
TS.649 2009 CORT ORDER FORM - PROPRIETARY AND CONFIDENTIAL, ALL RIGHT RESERVED.						R1 R		REFRIGERATOR	14.0 CUBIC, WHITE	\$ 574	\$ -
						R1 Q		REFRIGERATOR	4.0 CUBIC, WHITE	\$ 191	\$ -

ORDER INFORMATION:		PAYMENT INFORMATION:		DELIVERY INFORMATION:	
EXHIBITING COMPANY:		ORDER TOTAL:	\$ -	SHOW NAME:	
ADDRESS:		LATE ORDER FEE (ADD 30%):	\$ -	BOOTH NUMBER (S)	
		STATE TAX: (EXCLUDING NV & CA)	\$ -	CONTRACTOR:	
PHONE:	FAX:	TOTAL DUE:	\$ -	SHOW DATE:	
CONTACT:		CREDIT CARD:			
EMAIL ADDRESS:		SIGNATURE: EXP:			
AUTHORIZED BY:		NAME: (PRINT)			

CODE	QTY	ITEM	DESCRIPTION	PRICE	EXTENDED
Sofa's, Sectional's, Loveseat's & Chair's					
SO 1		SOFA (ONLY)	SOUTH BEACH, PLATINUM SUEDE	\$ 440	\$ -
SO 2		3 PIECE SECTIONAL	SOUTH BEACH, PLATINUM SUEDE	\$ 960	\$ -
SO C		SOFA	LISBON, BLACK LEATHER	\$ 510	\$ -
LS C		LOVESEAT	LISBON, BLACK LEATHER	\$ 460	\$ -
CH C		CHAIR	LISBON, BLACK LEATHER	\$ 338	\$ -
SO Q		SOFA	ASTRO, CREAM SUEDE	\$ 475	\$ -
CH Q		CHAIR	ASTRO, CREAM SUEDE	\$ 314	\$ -
SO N		SOFA	MARRAKESH	\$ 415	\$ -
CH N		CHAIR	MARRAKESH	\$ 295	\$ -
SO K		SOFA	RIO, BLUE SUEDE/CHROME LEG	\$ 404	\$ -
CH K		CHAIR	RIO, BLUE SUEDE/CHROME LEG	\$ 290	\$ -
SO M		SOFA	KEY WEST, BLACK	\$ 388	\$ -
LS M		LOVESEAT	KEY WEST, BLACK	\$ 344	\$ -
SE D		3 PIECE SECTIONAL	NEWPORT, CHARCOAL LEATHER	\$ 992	\$ -
LS D		LOVESEAT	NEWPORT, CHARCOAL LEATHER	\$ 443	\$ -
CH D		ARMLESS CHAIR	NEWPORT, CHARCOAL LEATHER	\$ 244	\$ -
CO D		CORNER CHAIR	NEWPORT, CHARCOAL LEATHER	\$ 304	\$ -
MP S		SOFA (MINATURE)	MEMPHIS, BLACK	\$ 365	\$ -
MP C		CHAIR (MINATURE)	MEMPHIS, BLACK	\$ 259	\$ -
Bar's & Barstool's					
BC E		BARSTOOL	ICE BARSTOOL, TRANSPARENT	\$ 155	\$ -
BS N		BARSTOOL	JETSON, BLACK	\$ 189	\$ -
BS D		BARSTOOL	OSLO, BLUE	\$ 175	\$ -
BS C		BARSTOOL	OSLO, WHITE	\$ 175	\$ -
BS T		BARSTOOL	BANANA, WHITE / CHROME LEG	\$ 168	\$ -
BS S		BARSTOOL	BANANA, BLACK / CHROME LEG	\$ 168	\$ -
BS L		BARSTOOL	GIN, MAPLE / CHROME LEG	\$ 133	\$ -
BS 3		BARSTOOL	OHIO, GREY, CHROME LEG	\$ 125	\$ -
BS 1		BARSTOOL	OHIO, RED / CHROME LEG	\$ 125	\$ -
BS 2		BARSTOOL	OHIO, BLACK / CHROME LEG	\$ 125	\$ -
BR C		BAR, COUNTER CIRCLE	MARTINI BAR CIRCLE (3)	\$ 2,743	\$ -
BR 1		BAR, COUNTER	MARTINI BAR	\$ 953	\$ -

CODE	QTY	ITEM	DESCRIPTION	PRICE	EXTENDED
Occasional Chair' & Ottoman's					
OC A		OCCASIONAL CHAIR	T-VAC TRANSLUCENT	\$ 196	\$ -
OC H		OCCASIONAL CHAIR	BARCELONA, BLACK	\$ 530	\$ -
OC W		OCCASIONAL CHAIR	BARCELONA, WHITE	\$ 530	\$ -
OC L		OCCASIONAL CHAIR	CAPPUCCINO	\$ 241	\$ -
OC U		OCCASIONAL CHAIR	GLOBUS	\$ 271	\$ -
OC B		TUB CHAIR	KEY WEST, BLACK	\$ 282	\$ -
OC Y		STAGE CHAIR	ONYX	\$ 132	\$ -
OC C		STAGE CHAIR	CAMEL	\$ 132	\$ -
OC Z		STAGE CHAIR	BEIGE	\$ 132	\$ -
OC R		STAGE CHAIR	RED	\$ 132	\$ -
OT S		WEDGE OTTOMAN	SOUTH BEACH, PLATINUM SUEDE	\$ 170	\$ -
OS B		OTTOMAN	OVAL, WHITE LEATHER	\$ 210	\$ -
OT Q		OTTOMAN	SQUARE, WHITE LEATHER	\$ 234	\$ -
OT N		OTTOMAN	BENCH, WHITE LEATHER	\$ 262	\$ -
OT L		OTTOMAN	HALF ROUND, WHITE LEATHER	\$ 274	\$ -
OS A		OTTOMAN	OVAL, BLACK LEATHER	\$ 210	\$ -
OT P		OTTOMAN	SQUARE, BLACK LEATHER	\$ 234	\$ -
OT M		OTTOMAN	BENCH, BLACK LEATHER	\$ 262	\$ -
OT K		OTTOMAN	HALF ROUND, BLACK LEATHER	\$ 274	\$ -
CC Z		OTTOMAN	LEATHER CIRCLE BLACK / WHITE	\$ 426	\$ -
CC B		OTTOMAN	LEATHER CIRCLE, BLACK	\$ 426	\$ -
CC W		OTTOMAN	LEATHER CIRCLE, WHITE	\$ 426	\$ -
PW M		OTTOMAN	PINWHEEL, BLACK, WHITE & RED	\$ 923	\$ -
PW B		OTTOMAN	PINWHEEL, BLACK & RED	\$ 896	\$ -
OT C		OTTOMAN	CUBE, LEMON	\$ 74	\$ -
OT D		OTTOMAN	CUBE, BLUEBERRY	\$ 74	\$ -
OT E		OTTOMAN	CUBE, RASPBERRY	\$ 74	\$ -
OT H		OTTOMAN	CUBE, BLACK LEATHER	\$ 80	\$ -
OS C		OTTOMAN	CUBE, WHITE LEATHER	\$ 80	\$ -

MAIL OR FAX BOTH FRONT & BACK TO THE LOCAL CORT SERVICE CENTER:
SO. CALIFORNIA **1170 North Anaheim Blvd**
Anaheim, CA 92801
PHONE: 714-517-7400 FAX: 714-517-7474

LATE ORDERS:

- Orders received within 14-days prior to show opening will incur a 30% late fee.

CANCELLATIONS:

- If cancelled within 14-days prior to move-in, a 50% charge will be applied.
- Cancellations made after move-in begins will receive no refund.

PAYMENT:

- All orders must be received with full payment no later than 14 days prior to the show.
- Payment may be made by credit card, or check on a U.S. Bank
- Additional drayage charges may apply from the Contractor. Refer to your Exhibitor Manual.

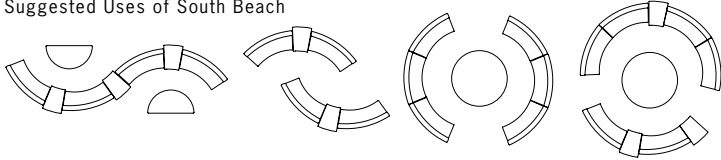
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S02

south beach

Suggested Uses of South Beach



S01

OTS



t-vac

OCA



panton

SC9

Complementary Items for South Beach Include:

- C1E Silverado Cocktail Table
- E1E Silverado End Table
- WTN 36" Graphite Bar Table, Tulip Chrome Base
- BSN Jetson Barstool

- CG1 Manhattan Glass, Black Table
- SC6 Manhattan Oyster Side Chair
- OTH Black Leather Cube
- PWB Black and Red Pinwheel Ottoman



SED



COD



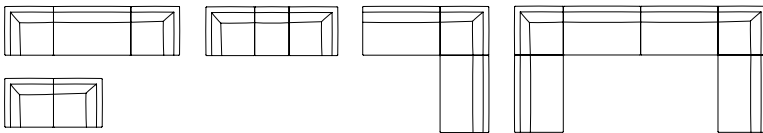
LSD

newport



CHD

Suggested Uses of Newport



Complementary Items for Newport Include:

- C1D Soho Cocktail Table
- E1D Soho End Table
- BS3 Grey Ohio Barstool
- BR1 Martini Bar



SOK

rio



CHK

Complementary Items for Rio Include:

- Ottomans
- C1K Inspiration Cocktail Table
- E1K Inspiration End Table
- SC1 New York Maple, Chrome Chair

cappuccino



astro



Complementary Items for Astro Include:

- LAE Orange Lumalight Lamp
- CD1 Soho Table

Complementary Items for Marrakesh Include:

- VTK 30" Maple Bar Table, Standard Black Base
- BSL Gin Barstool
- XC4 Altura High Back Chair

marrakesh



LSM



SOM



SOC



OCB

key west



CHC

lisbon



MPC



LSC



MPS

memphis

(see descriptions for actual size)

Complementary Items for Key West Include:

- C1M Visions Cherry Cocktail Table
- E1M Visions Cherry End Table
- CF1 42" Black Geo Conference Table
- SC3 Black Brewer Chair
- WTB 30" Brushed Red Bar Table, Tulip Chrome Base
- BS2 Black Ohio Barstool
- LAF Red Lumalight Lamp

Complementary Items for Memphis Include:

- E1W Sydney End Table – White
- E1Y Sydney End Table – Black
- LA1 Pewter Floor Lamp
- OSC Cube, White Leather
- OTH Cube, Black Leather

Complementary Items for Lisbon Include:

- C1C Chrome Geo Cocktail Table
- E1C Chrome Geo End Table
- LA1 Pewter Floor Lamp
- CE1 42" Chrome Geo Conference Table
- SC8 Flex Chair, With Wheels
- ET2 Black Etagere

Sofas & Sectionals



SO1



SOC



SOQ



SON



SOK



SOM



MPS



SO2



SED

Loveseats



LSD



LSM



LSC

Club Chairs



CHD



COD



CHC



MPC



CHK



CHQ



CHN

Sofas & Sectionals

SO1 South Beach Sofa
Platinum Suede
69"L 29"D 33"H

SOC Lisbon Sofa
Black Leather
88"L 36"D 34"H

SOQ Astro Sofa
Cream
83"L 36"D 29"H

SON Marrakesh Sofa
Light Beige
84"L 37"D 34"H

SOK Rio Sofa
Blue Suede
76"L 34"D 33"H

SOM Key West Sofa
Black
85"L 35"D 33"H

MPS Memphis Sofa (Mini Size)
Black
55"L 31"D 28"H

SO2 South Beach 3 pc.
Sectional Platinum Suede
152"L 40"D 33"H

SED Newport 3 pc. Sectional
Charcoal Leather
113"L 34"D 33"H

Loveseats

LSD Newport Loveseat
Charcoal Leather
54"L 34"D 33"H

LSM Key West Loveseat
Black
57"L 35"D 33"H

LSC Lisbon Loveseat
Black Leather
64"L 36"D 34"H

Club Chairs

CHD Newport Armless Chair
Charcoal Leather
24"L 34"D 33"H

COD Newport Corner
Charcoal Leather
34"L 34"D 33"H

CHC Lisbon Chair
Black Leather
40"L 36"D 34"H

MPC Memphis Chair (Mini Size)
Black
27.25"L 31.75"D 27.5"H

CHK Rio Chair
Blue Suede
39"L 34"D 33"H

CHQ Astro Chair
Cream
36"L 36"D 29"H

CHN Marrakesh Chair
Light Beige
34"L 37"D 38"H

Occasional Chairs



CCE



OCA



OCH



OCW



OCU



OCB



OCL



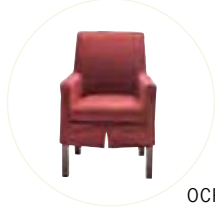
OCY



OCC



OCZ



OCR

Ottomans



OTS



OTQ



OTN



OTP



OTM



OSA



OSB



OTE, OTC,
OTD



OSC, OTH



OTK



OTL



CCZ



CCB



CCW



PWM



PWB

Occasional Chairs

CCE Ice Chair
Transparent, Chrome
17.25"L 20"D 32"H

OCA T-Vac Chair
Translucent, Chrome
25"L 23"D 30"H

OCH Barcelona Chair
Black Leather
30"L 30"D 31"H

OCW Barcelona Chair
White Leather
30"L 30"D 31"H

OCU Globus Chair
White Leather, Chrome
28"L 26"D 28"H

OCB Key West Tub Chair
Black
31"L 31"D 31"H

OCL Cappuccino Chair
Chocolate
29"L 29"D 34"H

OCY Stage Chair
Onyx
24"L 26"D 36"H

OCC Stage Chair
Camel
24"L 26"D 36"H

OCZ Stage Chair
Beige
24"L 26"D 36"H

OCR Stage Chair
Red
24"L 26"D 36"H

Ottomans

OTS South Beach Ottoman
Wedge, Platinum Suede
25"L 31"D 18"H

OTQ Square Ottoman
White Leather
40"L 40"D 17"H

OTN Bench Ottoman
White Leather
24"L 60"D 17"H

OTP Square Ottoman
Black Leather
40"L 40"D 17"H

OTM Bench Ottoman
Black Leather
24"L 60"D 17"H

OSA Oval Ottoman
Black
52"L 32"D 19"H

OSB Oval Ottoman
White
52"L 32"D 19"H

OTE Cube
Raspberry
17"L 17"D 18"H

OTC Cube
Lemon
17"L 17"D 18"H

OTD Cube
Blueberry
17"L 17"D 18"H

OSC Cube
White Leather
17"L 17"D 18"H

OTH Cube
Black Leather
17"L 17"D 18"H

OTK Half Round Ottoman
Black Leather
6'L 3'D 17"H

OTL Half Round Ottoman
White Leather
6'L 3'D 17"H

CCZ Circle Ottoman
Black, White Leather
6'L 6'D 17"H

CCB Circle Ottoman
Black Leather
6'L 6'D 17"H

CCW Circle Ottoman
White Leather
6'L 6'D 17"H

PWM Pinwheel Ottoman
Black, White, Red
10.7"L 10.7"D 17"H

PWB Pinwheel Ottoman
Black, Red
10.7"L 10.7"D 17"H

Custom Configurations
Available.

Occasional Cocktail Tables



C1E



C1D



C1K



C1F



C1C



C1M



C1W



C1Y

Occasional End Tables



E1E



E1D



E1K



E1F



E1C



E1M



E1W



E1Y

Occasional Cocktail Tables

C1E Silverado Table
36" Round 17"H

C1D Soho Table
Steel Base, Chocolate Top
38"L 38"D 18.5"H

C1K Inspiration Table
42"L 28"D 18"H

C1F Geo Rectangle Table
Glass, Black
50"L 22"D 16"H

C1C Geo Rectangle Table
Glass, Chrome
50"L 22"D 16"H

C1M Visions Table
Cherry
48"L 28"D 17"H

C1W Sydney Table
White
27"L 23"D 22v"H

C1Y Sydney Table
Black
48"L 26"D 18"H

Occasional End Tables

E1E Silverado End Table
24" Round 22"H

E1D Soho End Table
Steel Base, Chocolate Top
26"L 26"D 27"H

E1K Inspiration End Table
24"L 28"D 22"H

E1F Geo End Table
Glass, Black
26"L 26"D 20"H

E1C Geo End Table
Glass, Chrome
26"L 26"D 20"H

E1M Visions End Table
Cherry
22"L 24"D 21"H

E1W Sydney End Table
White
27"L 23"D 22"H

E1Y Sydney End Table
Black
27"L 23"D 22"H

Conference Tables



CF2



CE1



CF1



CG1



CE2



6' - CB2
8' - CB3



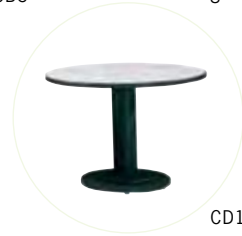
6' - CD2
8' - CD3



6' - CC6
8' - CC7
10' - CC8



CB1



CD1



CC5

Sample Conference Sets



Conference Tables

CF2 Geo Table
Rectangle Glass, Black
60"L 36"D 29"H

CE1 Geo Table
Square Rounded Glass, Chrome
42"L 42"D 29"H

CF1 Geo Table
Square Rounded Glass, Black
42"L 42"D 29"H

CG1 Manhattan Table
Glass, Black
42" Round 29"H

CE2 Geo Table
Rectangle Glass, Chrome
60"L 36"D 29"H

CB2 Table
6' Graphite Nebula
72"L 36"D 29"H

CB3 Table
8' Graphite Nebula
96"L 36"D 29"H

CD2 Table
6' Grey Nebula
72"L 36"D 29"H

CD3 Table
8' Grey Nebula
96"L 36"D 29"H

CC6 Table
6' Mahogany
72"L 36"D 29"H

CC7 Table
8' Mahogany
96"L 48"D 29"H

CC8 Table
10' Mahogany
120"L 48"D 29"H

CB1 Table
Graphite Nebula
42" Round 29"H

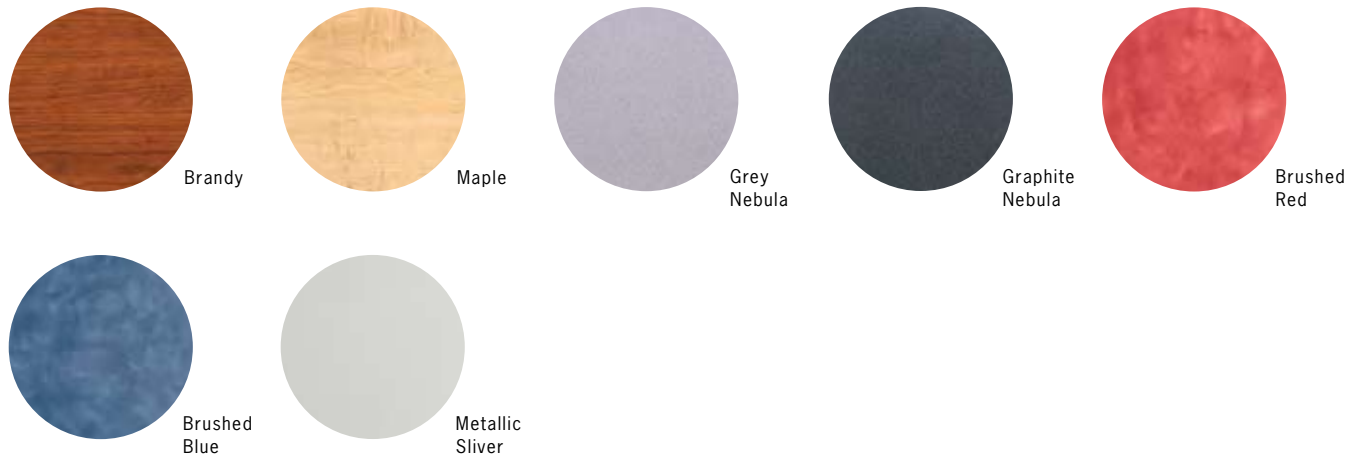
CD1 Table
Grey Nebula
42" Round 29"H

CC5 Table
Mahogany
42" Round 29"H

Café Tables



Table Tops



Café Tables

ZTK Table
Standard Black Base
Maple Top
30" Round 29"H

ZTP Table
Standard Black Base
Maple Top
36" Round 29"H

ZTJ Table
Standard Black Base
Graphite Nebula Top
30" Round 29"H

ZTN Table
Standard Black Base
Graphite Nebula Top
36" Round 29"H

ZTM Table
Standard Black Base
Grey Nebula Top
36" Round 29"H

ZTE Table
Standard Black Base
Brandy Top
36" Round 29"H

ZTF Table
Standard Black Base
Metallic Silver Top
30" Round 29"H

ZTB Table
Standard Black Base
Brushed Red Top
30" Round 29"H

ZTC Table
Standard Black Base
Brushed Blue Top
30" Round 29"H

XTK Table
Tulip Chrome Base
Maple Top
30" Round 29"H

XTP Table
Tulip Chrome Base
Maple Top
36" Round 29"H

XTJ Table
Tulip Chrome Base
Graphite Nebula Top
30" Round 29"H

XTN Table
Tulip Chrome Base
Graphite Nebula Top
36" Round 29"H

XTM Table
Tulip Chrome Base
Grey Nebula Top
36" Round 29"H

XTE Table
Tulip Chrome Base
Brandy Top
36" Round 29"H

XTF Table
Tulip Chrome Base
Metallic Silver Top
30" Round 29"H

XTB Table
Tulip Chrome Base
Brushed Red Top
30" Round 29"H

XTC Table
Tulip Chrome Base
Brushed Blue Top
30" Round 29"H

Table Top Options

Brandy

Maple

Grey Nebula

Graphite Nebula

Brushed Red

Brushed Blue

Metallic Silver

Conference Chairs



SC9



SC8



SC1



SC4



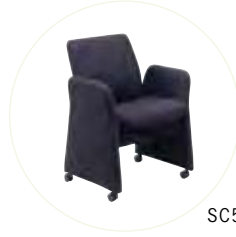
SC6



SC2



SC3



SC5



C04



XC3



XC2



XC1



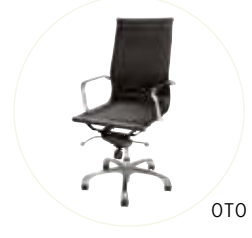
XC6



XC5



XC4



OTO

Conference Chairs Stacking & Utility Seating



CS8



CS9



SY1



DF1

Conference Chairs

SC9 Panton Chair
White
20"L 24"D 33"H

SC8 Flex Chair
With Wheels
24"L 22"D 31"H

SC1 New York Chair
Onyx Seat, Maple Back,
Chrome Legs
23"L 32"D 33"H

SC4 Jetson Chair
Black
19"L 18"D 31"H

SC6 Manhattan Chair
Oyster
26"L 22"D 34"H

SC2 Brewer Chair
Grey, Chrome
20"L 20"D 32"H

SC3 Brewer Chair
Onyx, Black
20"L 20"D 32"H

SC5 Tilt Executive Chair
With Arms, Onyx, Black
26"L 25"D 34"H

C04 Iso Mesh Chair
Black
26"L 24"D 38"H

XC3 Luxor Guest Chair
Black Leather
27"L 28"D 40"H

XC2 Luxor Executive Chair
Mid Back, Black Leather
27"L 28"D 41"H Adjustable

XC1 Luxor Executive Chair
High Back, Black Leather
27"L 28"D 47"H Adjustable

XC6 Altura Guest Chair
Black Crepe
25"L 20"D 34"H

XC5 Altura Executive Chair
Mid Back, Black Crepe
25"L 25"D 37"H Adjustable

XC4 Altura Executive Chair
High Back, Black Crepe
25"L 25"D 43"H Adjustable

OTO Otto Chair
High Back, Black
23"L 21"D 43"H Adjustable

Conference Chairs Stacking & Utility Seating

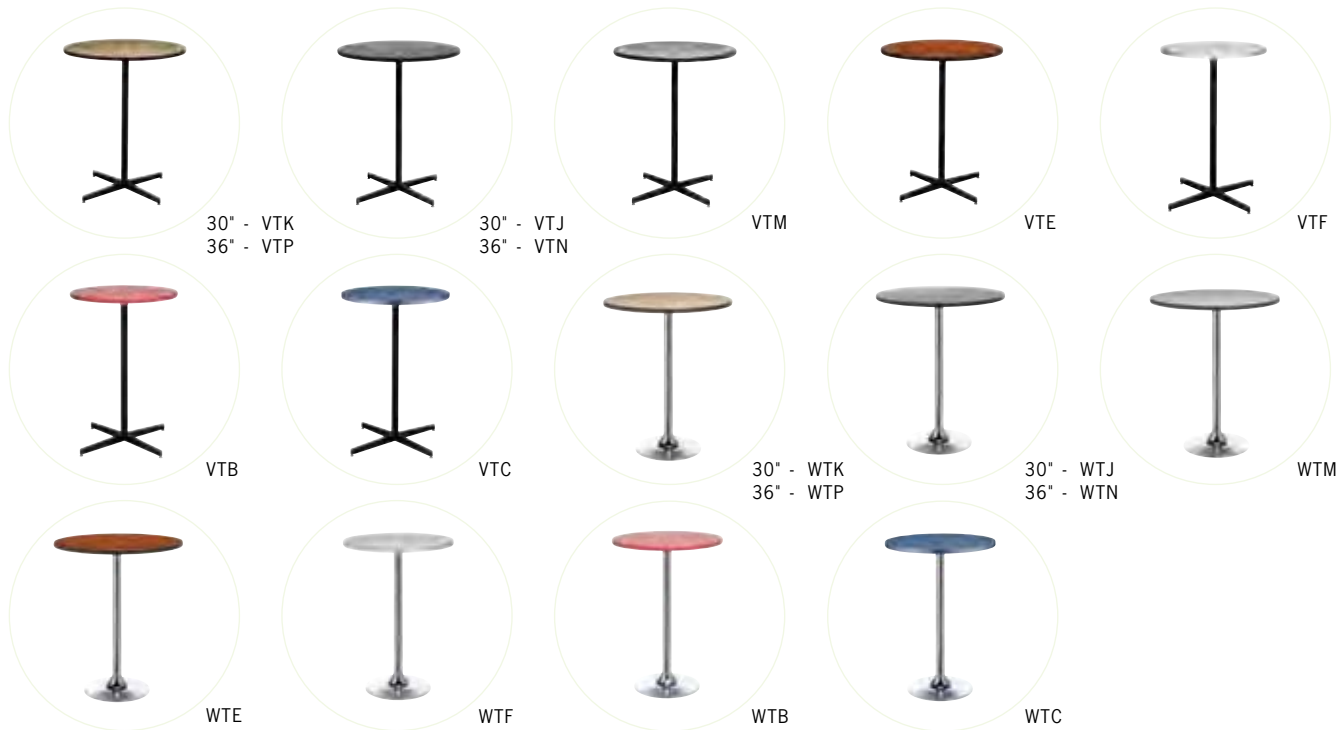
CS8 Berlin Chair
Black
18"L 22"D 32"H

CS9 Berlin Chair
Red
18"L 22"D 32"H

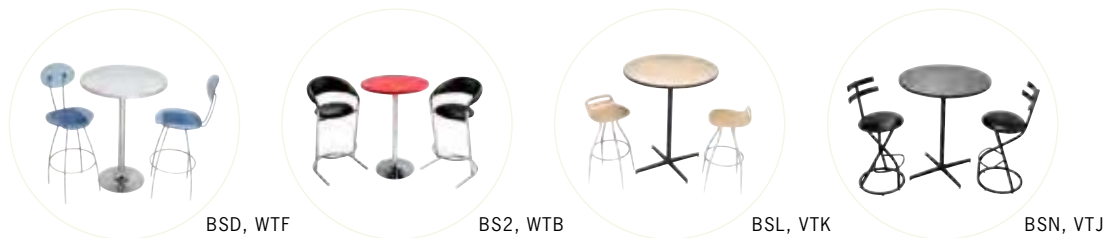
SY1 Altura Task Chair
Black Crepe
25"L 26"D 21"H

DF1 Altura Drafting Stool
Black Crepe
25"L 26"D 34"H

Bar Tables



Sample Bar Table Sets



Bar Tables

VTK Table
Standard Black Base
Maple Top
30" Round 42"H

VTP Table
Standard Black Base
Maple Top
36" Round 42"H

VTJ Table
Standard Black Base
Graphite Nebula Top
30" Round 42"H

VTN Table
Standard Black Base
Graphite Nebula Top
36" Round 42"H

VTM Table
Standard Black Base
Grey Nebula Top
36" Round 42"H

VTE Table
Standard Black Base
Brandy Top
36" Round 42"H

VTF Table
Standard Black Base
Metallic Silver Top
30" Round 42"H

VTB Table
Standard Black Base
Brushed Red Top
30" Round 42"H

VTC Table
Standard Black Base
Brushed Blue Top
30" Round 42"H

WTK Table
Tulip Chrome Base
Maple Top
30" Round 42"H

WTP Table
Tulip Chrome Base
Maple Top
36" Round 42"H

WTJ Table
Tulip Chrome Base
Graphite Nebula Top
30" Round 42"H

WTN Table
Tulip Chrome Base
Graphite Nebula Top
36" Round 42"H

WTM Table
Tulip Chrome Base
Tulip Chrome Base
Grey Nebula Top
36" Round 42"H

WTE Table
Tulip Chrome Base
Tulip Chrome Base
Brandy Top
36" Round 42"H

WTF Table
Tulip Chrome Base
Tulip Chrome Base
Metallic Silver Top
30" Round 42"H

WTB Table
Tulip Chrome Base
Tulip Chrome Base
Brushed Red Top
30" Round 42"H

WTC Table
Tulip Chrome Base
Tulip Chrome Base
Brushed Blue Top
30" Round 42"H

Sample Bar Table Sets

BSD Oslo Barstool
Blue
17"L 20"D 30"H

WTF Table
Tulip Chrome Base
Metallic Silver Top
30" Round 42"H

BS2 Banana Barstool
Black, Chrome
21"L 22"D 30"H

WTB Table
Tulip Chrome Base
Brushed Red Top
30" Round 42"H

BSL Gin Barstool
Maple, Chrome
16"L 16"D 29"H

VTK Table
Standard Black Base
Maple Top
30" Round 42"H

BSN Jetson Barstool
Black
18"L 19"D 29"H

VTJ Table
Standard Black Base
Graphite Nebula Top
30" Round 42"H

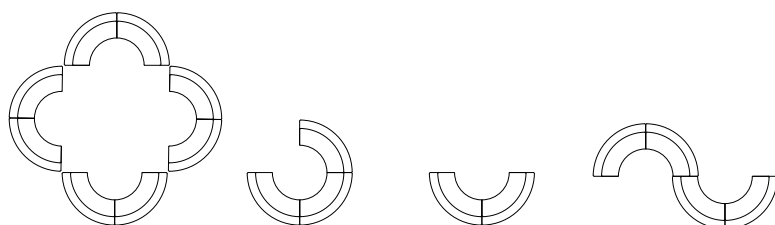


BRC



BR1

Suggested Uses of Martini Bar



Barstools



BS3



BS1



BS2



BST



BSS



BCE



BSD



BSC



BSL



BSN

Bars

BRC Circle Martini Bar
Comprised of three
BR1 Martini Bars.
100"L 100"D 47"H

BR1 Martini Bar
50"L 50"D 47"H

Barstools

BS3 Ohio Barstool
Grey, Chrome
18" Round 31"H Adjustable

BS1 Ohio Barstool
Red, Chrome
18" Round 31"H Adjustable

BS2 Ohio Barstool
Black, Chrome
18" Round 31"H Adjustable

BST Banana Barstool
White, Chrome
21"L 22"D 30"H

BSS Banana Barstool
Black, Chrome
21"L 22"D 30"H

BCE Ice Barstool
Transparent, Chrome
16.75"L 16"D 32"H

BSD Oslo Barstool
Blue
17"L 20"D 30"H

BSC Oslo Barstool
White
17"L 20"D 30"H

BSL Gin Barstool
Maple, Chrome
16"L 16"D 29"H

BSN Jetson Barstool
Black
18"L 19"D 29"H

Training Room



CP5



P03



P01



CP3



WD2

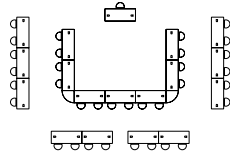
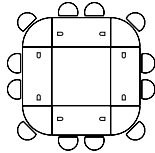
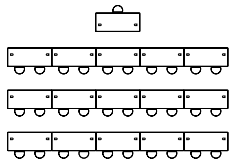


C04



CP3, CP4

Suggested Uses of Training Table and Connecting Wedge



Training Room

CP5 Computer Table
Graphite Nebula
36"L 30"D 42"H

P03 Kiosk
Black, Maple
24"L 21"D 42"H

P01 Lecturn Podium
Cherry
24"L 19"D 50"H

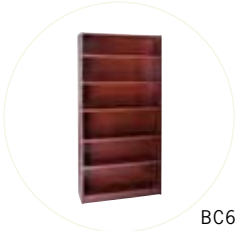
WD2 Writing Desk
Graphite
48"L 24"D 30"H

C04 Flex Back Chair
Charcoal Mesh, Black
26"L 24"D 38"H

CP3 Training Table
Wire Grommets,
Privacy Panel, Grey
48"L 24"D 30"H

CP4 Connector Wedge
Matches Training Table
24"L 24"D 30"H

Desks & Bookcases



BC6



BC7



JD6



JD7

Credenzas & Lateral Files



L26



L27



CR6



CR7

Files



VF4



VF2

Desks & Bookcases

BC6 Bookcase
Mahogany
36"L 13"D 71"H

BC7 Bookcase
Graphite
36"L 13"D 71"H

JD6 Executive Desk
Mahogany
60"L 30"D 29"H

JD7 Executive Desk
Graphite
60"L 30"D 29"H

Credenzas &

Lateral Files

L26 Lateral File
Mahogany
36"L 20"D 29"H

L27 Lateral File
Graphite
36"L 20"D 29"H

CR6 Credenza
Mahogany
72"L 24"D 29"H

CR7 Credenza
Graphite
72"L 24"D 29"H

Files

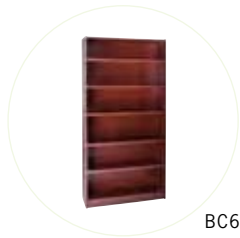
VF4 Vertical File
4 Drawer
27"L 19"D 52"H

VF2 Vertical File
2 Drawer
27"L 19"D 28"H

Product Display



PDL



BC6



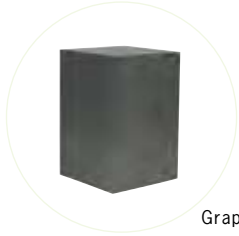
BC7



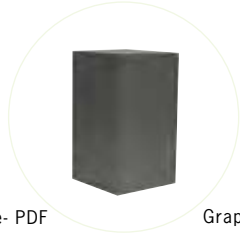
ET2



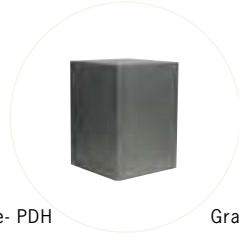
ET1



Graphite- PDF



Graphite- PDH



Graphite- PDK

Lamps



Red- LAF
White- LAD
Orange- LAE



LA1



LA2

Refrigerators



R1R



R1Q

Product Display

PDL Locking Door Pedestal
Black
24"L 24"D 42"H

BC6 Bookcase
Mahogany
36"L 13"D 71"H

BC7 Bookcase
Graphite
36"L 13"D 71"H

ET2 Etagere
Black
30"L 16"D 70"H

ET1 Etagere
Pewter
30"L 16"D 70"H

PDF Pedestal
Graphite Nebula
24"L 24"D 36"H

PDH Pedestal
Graphite Nebula
24"L 24"D 42"H

PDK Pedestal
Graphite Nebula
30"L 30"D 42"H

Lamps

LAF Lumalight Lamp
Red
15"L 13"D 90"H

LAD Lumalight Lamp
White
15"L 13"D 90"H

LAE Lumalight Lamp
Orange
15"L 13"D 90"H

LA1 Floor Lamp
Pewter
58"H

LA2 Parisian Lamp
Pewter
28"H

Refrigerators

R1R Refrigerator
White
14.0 cubic feet
20"L 30"D 65"H

R1Q Refrigerator
White
4.0 cubic feet
20"L 22"D 33"H